

**HANOVER TOWNSHIP BOARD OF EDUCATION
REGULAR PUBLIC MEETING
MINUTES
APRIL 30, 2024**

I. OPENING

The meeting was called to order by the Board President at 7:31 p.m. in the IMC at Memorial Junior School, 61 Highland Avenue, Whippany, NJ 07981.

The Board Secretary read the following statement:

In accordance with P.L. 1975, Chapter 231, notice of this meeting was provided to the newspaper of record, appropriately posted and sent to the Township Clerk on April 8, 2024

Mrs. Bomengo led the flag salute.

Present: Board Members	Mr. Jeffrey Basile Mr. Marc Amoresano, Vice President (7:34) Mrs. Christine Egbert Mrs. Gina Johnston Mr. Christopher Mattessich (7:35) Mr. William McCabe Mr. Gregory Skiff Mrs. Lisa Bomengo, President
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Superintendent Business Administrator/ Board Secretary	Mr. Michael J. Wasko Mrs. Vanessa M. Wolsky
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Board Attorney	Mr. Matthew Giacobbe
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Absent: Board Member	Mrs. Michelle Stricchiola
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II. MOTION TO CONVENE IN EXECUTIVE SESSION - None

III. SPECIAL PRESENTATIONS

STUDENT RECOGNITIONS

Morris County School Boards Association Unsung Hero Award Danny Carroll (Eighth Grade) – This award recognizes a student who has distinguished themselves in unique ways, who model good citizenship, and possess a quiet strength that inspires others.

MCCEA 2024 Poster Contest Winners

Josh Rockland, Art Teacher, presented certificates to the following students in recognition for their artwork being chosen for the next MCCEA calendar:

- Mia Passantino
- Chris Yang
- Skye Lin
- Clarice Lee
- Aashi Shah (Cover)

North Jersey Area Band

35 schools participate in this group of 100 students who are nominated by their band teacher for participation. The following students were recognized for their accomplishment:

- Ryan Chen
- Shreya Sharma
- Alice Susilo
- Veronica Van Slyck

North Jersey Region Band

Students auditioned for this by preparing a solo and performing a solo piece after seeing it for the first time. Ryan Chen was recognized for this accomplishment:

Public Hearing of the Proposed 2024-2025 Budget

Mr. Wasko and Mrs. Wolsky gave a presentation on the 2024-2025 proposed budget. A copy of the PowerPoint is available on the District website.

IV. APPROVAL OF MINUTES

Regular Public Meeting 3/26/2024

Motion: Mr. Amoresano **Second:** Mrs. Johnston **Approved:** Unanimous

V. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

Mrs. Wolsky reported that the cash balance as of 3/31/2024 was 4,576,617.48. The interest in the General Fund is \$427.19 and the interest in the HTSACC Fund is \$55.25.

VI. SUPERINTENDENT’S REPORT

VII. DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT REPORT

No report at this time

VIII. COMMITTEE REPORTS

Personnel Committee – Mr. McCabe said the Committee met and discussed current and projected enrollment, five recommendations for tenure, one reassignment, one resignation, one leave of absence, one recommendation for hire, 2 additions to the substitute list, 24/25 salaries for certificated staff – tenured and non-tenured, three tuition applications received and additional hours for staff. The Committee also discussed openings for staff, summer camp staff approvals, student suspensions and HIB incidents.

Curriculum, Technology and Student Achievement Committee – Mrs. Johnston said the Committee met on 4/23 and discussed agenda items including fire and crisis drills, an additional field trip, contracting home instruction services and a tuition contract. Other items discussed included 23-24 school performance reports, upcoming NJSLA testing, school climate parent survey, LLI progress, the purchase of guided reading bookrooms for Grades K-2, ELA publisher presentations, professional development, Orton Gillingham training and the IEP process.

Finance/Transportation/Physical Plant Committee – Mr. Amoresano said the Committee met on 4/23 and was updated on the new bus drivers in transportation, the HTSACC summer program, physical plant updates including post-earthquake inspections, spring break maintenance, LED lighting grant proposal, MTV playground surface replacement, technology updates and budget line items for approval.

Public Relations Committee – Mrs. Egbert said the Committee met on 4/22. Agenda items for approval included the revised calendar, CCM Emergency Evacuation Agreement, acceptance of the BMS outdoor classroom donation by the BMS PTA, presentation of the budget, poster contest winners, solar eclipse, a Holocaust survivor presentation, staff recognition letters, school climate survey, spring newsletter, field day safety and notification to public of superintendent search survey.

Policy Committee – Mr. Skiff said the Committee met 4/23 and discussed first reading of 1523 and 2260 following further review, policy wellness check updates and Strauss Esmay user accounts for Policy Committee members.

Ad Hoc Superintendent Search Committee – Mrs. Bomengo said the Committee met 4/23 to review responses to the survey and discuss feedback from the meetings. The Committee also discussed the ad for the position and Candidate Profile which will be available on the website. She noted that the timeline is subject to change. On 5/14 the Committee met and jointly reviewed applications and selected applicants for first round interviews. Interviews are scheduled to be held 5/18-5/25. A meeting will be scheduled for the finalist with the Board.

Discussion: Mr. Basile brought up the policy on Board Committees and its lack of detail regarding Committee Reports compared to some other Districts. He also discussed abolishing 5755 prior to adopting the 2 new policies discussed. A comment was made on the tight time frame of the Superintendent search.

Travel/Delegate Report – None

IX. PUBLIC COMMENT – Agenda Items - None

X. BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Tyler Erhard	Teacher of Music	4/27/2024

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

2. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Marissa Dolch	Teacher of Technology	9/1/2024

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

3. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Sandra Lillo	Teacher of Students with Disabilities	9/1/2024

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

4. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Dillion Titus	Elementary School Teacher	9/1/2024

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

5. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Mary Beth Wall Valenti	Elementary School Teacher	9/1/2024

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Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

6. Accept with regret the resignation of Lauren Baranek, Teacher of Mathematics, Memorial Junior School, effective 7/1/24, for personal reasons.

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

7. Approve a leave of absence for Employee ID#4413, effective 9/1/24 to 4/4/25.

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

8. Approve the appointment and salaries of tenured teaching staff members for the 2024-2025 school year, in accordance with the Board/HTEA Agreement, as per **Attachment "A"**.

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

9. Approve the appointment and salaries of non-tenured teaching staff members for the 2024-2025 school year, in accordance with the Board/HTEA Agreement, as per **Attachment "B"**.

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

10. Appoint Ling Yacoub to the position of part time (.42 FTE) Lunch/Recess Aide, Bee Meadow School, at a salary of Step 2, \$7,479, prorated, effective 5/15/24 to 6/30/24, in accordance with the Agreement between the Board and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

11. Approve the reassignment of Michelle Cordasco from full time (1.0 FTE) special education (MDII) teacher, Bee Meadow School to full time (1.0 FTE) special education (preschool disabled) teacher, Bee Meadow School, effective 9/1/2024.

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

12. Authorize the following tuition reimbursement applications for the **2024-2025** school year, in accordance with the Agreement between the Board and the HTEA:

<u>Teacher</u>	<u>Credits</u>
Tyler Erhard	6
Kim Gibbs	6
Sandra Lillo	6

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Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

13. Approve the additional hours to the **2023-2024** extra-compensation assignment(s) for **Advisor(s)** at **Memorial Junior School**, with payments in accordance with the Agreement between the Board and the HTEA, as follows:

<u>Club/Activity</u>	<u>Advisor</u>	<u>Hours</u>
After School Study Club	Marlene Crane	10
	George Dakak	20
	Sandra Lillo	20

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

14. Approve the additional hours to the **2023-2024** extra-compensation assignment(s) for **Advisor(s)** at **Bee Meadow School**, with payments in accordance with the Agreement between the Board and the HTEA, as follows:

<u>Club/Activity</u>	<u>Advisor</u>	<u>Hours</u>
Art Club	Sharon McLaughlin	1

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

15. Approve the following addition(s) to the substitute list for the 2023-2024 school year.

Teacher: Christina L. Corti
Nurse: Karen A. Mascolo

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

16. Approve the following people for positions in the Hanover Township School Age Child Care Program, contingent on enrollment, effective May 15, 2024 through June 30, 2024. Final staff appointments will be pending ratio needs based on enrollment of children in the program and results of criminal background check.

<u>Name</u>	<u>Position</u>	<u>Hourly Wage</u>
DeCrescenzo, Giovanna	Substitute	\$15.13
Gioia, Abigail	Substitute	\$15.13
McCormick, Catherine	Substitute	\$15.13
Middleton, Alessandra	Substitute	\$15.13
Nitto, Gia	Substitute	\$15.13

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

17. Approve the following people for positions in the Hanover Township School Age Child Care program, Camp HTSACC, effective May 1, 2024 to June 30, 2024 and again from July 1, 2024 – August 23, 2024. Final staff appointments will be pending ratio needs based on enrollment of children in the program. Staff will be paid an hourly rate based on hours worked. Continued employment will be subject to approval by the New Jersey Department of Education and the results of a criminal history check, as required by applicable law.

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<u>Name</u>	<u>Position</u>	<u>Hourly Wage</u>
Anand, Nimisha	Camp Counselor	\$14.00
Buoye, Courtney	Group Leader	\$18.50
Cobane, Emma	Group Leader	\$18.00
Cocca, Noelle	Summer Supervisor	\$26.50
Dakak, Kristen	Summer Supervisor	\$26.50
DeCicco, Joseph	Group Leader	\$18.00
Dowling, Shan	Welcome Center	\$15.00
Dowling, Shan	Substitute Group Leader	\$17.00
Fischetti, Moriah	Substitute Group Leader	\$17.00
Giordano, Antonia	Camp Counselor	\$15.00
Giraldo, Sebastian	Camp Counselor	\$15.00
Goodwin, Mary	Group Leader – Before Care	\$21.00
Goodwin, Mary	Welcome Center	\$15.00
Kelly, Ryan	Camp Counselor	\$16.00
Kierney, Julia	Camp Counselor	\$18.00
LaMarca, Robyn	Substitute Group Leader	\$17.00
Larice, Vanessa	Camp Counselor	\$14.00
McCormick, Catherine	Camp Counselor	\$15.00
McCoy, John	Camp Counselor	\$15.00
Mennonna, Grace	Camp Counselor	\$15.00
Moctezuma, Victoria	Camp Counselor	\$15.00
Mondano, Isabel	Group Leader	\$18.00
Munsey, Ryan	Camp Counselor	\$14.00
Murphy, Kelly	Group Leader	\$18.50
Pomel, Matt	Substitute Counselor	\$16.00
Radhakrishnan, Tanvi	Camp Counselor	\$14.00
Santiago, Aliana	Substitute Counselor	\$13.75
Sarno, Gavin	Camp Counselor	\$15.00
Scalley, Megan	Substitute Group Leader	\$17.00
Scott, Olivia	Substitute Counselor	\$13.75
Scott, Reese	Substitute Counselor	\$13.75
Seborowski, Ella	Substitute Counselor	\$13.75
Shatynski, Nick	Substitute Camp Counselor	\$13.75
Siri, Juliana	Camp Counselor	\$18.00
Slater, Devon	Camp Counselor	\$14.00
Ventura, Lorraina	Camp Counselor	\$14.00
Wolf, Ella	Camp Counselor – Before Care	\$16.00
Yacat, Brynn	Camp Counselor	\$15.00
Zarras, Lauren	Group Leader	\$19.50

Motion: Mr. McCabe

Second: Mr. Amoresano

Roll Call: 8 yes, 0 no

18. Acknowledge the student suspensions as reported by the school principals for the month of March 2024, **Attachment “C”**.

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Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

19. Acknowledge that there were no Harassment, Intimidation, and Bullying investigations to report for the period of March 25, 2024 through April 26, 2024.

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

20. Accept with regret the resignation of Emily Galow, Library Media Specialist, Memorial Junior School, effective 7/1/24, for personal reasons.

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

21. Approve a leave of absence for Employee ID#4171, effective 5/21/24 to 6/3/24.

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

22. Approve the following additional staff to serve as home instructor(s) on as needed basis during the 2023-2024 school year:

Laura Diamante

Motion: Mr. McCabe Second: Mr. Amoresano Roll Call: 8 yes, 0 no

B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of March 2024:

<u>School</u>	<u>Date</u>
Memorial Junior School	3/25/24
Bee Meadow School	3/13/24
Mountview Road School	3/1/24
Salem Drive School	3/19/24

Motion: Mrs. Johnston **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

2. Acknowledge that crisis management drills were conducted at the following schools, as reported by the school principals, for the month of March 2024:

<u>School</u>
Memorial Junior School
Bee Meadow School
Mountview Road School
Salem Drive School

Motion: Mrs. Johnston **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

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3. Approve the addition of New Horizons Day Camp in Florham Park to the list of approved field trips for the 2023-2024 school year.

Motion: Mrs. Johnston **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

4. Approve the Director of Special Education’s recommendation to contract with Lori Hanes and Associates to provide home instruction to Student #10638 at \$75 per hour for 10 hours per week, until the student can be enrolled in an out of district placement.

Motion: Mrs. Johnston **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

5. Approve the Director of Special Education’s recommendation to contract with Lori Hanes and Associates to provide home based OT and Speech services to Student #10638 at \$95 per hour for 10 hours per week, until the student can be enrolled in an out of district placement.

Motion: Mrs. Johnston **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

6. Approve the Director of Special Education’s recommendation to approve the tuition contract for Student #11001 placement at Celebrate the Children, effective 4/16/24, for the remainder of the 2023-2024 school year, not to exceed \$32,000.

Motion: Mrs. Johnston **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to;

1. Approve transfers in the 2023-24 Budget, **Attachment “D”**.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

2. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 3/28/24	\$ 943,005.17
Payroll 4/15/24	\$1,003,489.95
Bills & claims 3/27/24 - 4/30/24	\$1,937,839.40

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

3. Accept the certification of the Business Administrator/Board Secretary that as of 3/31/24 pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been

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over expended in violation of N.J.A.C. 6A:23-2.11(a).

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

4. Certify that as of 3/31/24 after reviewing the Business Administrator/Board Secretary's financial reports, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

5. Accept the report of the Secretary A-148 and the reconciliation report A-149, for the month ended 3/31/24.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

6. Authorize the execution of an agreement between the Board of Education and the Educational Services Commission of Morris County, effective 7/1/24 to 6/30/25, to provide professional support services with personnel or service contractors to the area of non-public IDEA-B, Chapters 192-193, non-public textbooks, non-public technology, non-public nursing and non-public security aid and authorize the School Business Administrator/Board Secretary to execute the contract on behalf of the Board.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

7. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) "E"**.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

8. Adopt the 2024-2025 Budget as follows:

General Fund	\$ 32,914,265
Special Revenue	\$ 547,157

and authorize the Superintendent and the Business Administrator/Board Secretary to implement the Budget pursuant to the policies and regulations of the State Board and this Board of Education.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

9. Approve a General Fund Tax Levy for the 2024-2025 budget, in the amount of \$29,781,939.

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Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

10. Authorize appropriating \$500,000 Additional Fund Balance and \$273,331 Designated Fund Balance to reduce the General Fund Tax Levy for the 2024-2025 school budget.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

11. Authorize an adjustment for health care costs:

BE IT RESOLVED that the Board of Education includes in the tentative budget the adjustment for increased costs of health benefits in the amount of \$233,876. The additional funds will be used to pay for the additional increases in health benefit premiums.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

12. Authorize an adjustment for banked cap:

BE IT RESOLVED that the Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$86,342. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to/for increased transportation costs. The Board of Education will complete this by June 30, 2025 and acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

13. Establish the following maximum annual expenditures for the 2024-2025 school year:

Public Relations	\$ 20,000
Auditor	\$ 44,000
Attorney	\$ 55,000
School Doctor	\$ 21,000

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

14. Adopt the following resolution:

WHEREAS, the Hanover Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

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WHEREAS, N.J.A.C. 6A:23A-7.1 et seq requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.1 et seq., to a maximum expenditure of \$49,400 for all staff and board members.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve a Joint Transportation Agreement between Hanover Township Board of Education and Educational Services Commission of Morris County for the 2024-2025 school year.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

2. Authorize providing transportation services for the Hanover Township Recreation Traveling Teens Program from 7/8/24 through 7/30/24.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

3. Approve the request of the Township of Hanover Memorial Day Parade Committee to furnish two (2) buses with drivers for their annual Memorial Day activities on Monday, May 27, 2024.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

III. PHYSICAL PLANT

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Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve contracting with RubbeRecycle for the purchase and installation of poured rubber playground surfacing at Mountview Road School for a total cost of \$58,525 with pricing in accordance with NJ Start Contract 16-Fleet-00131.

Motion: Mr. Amoresano

Second: Mr. Basile

Roll Call: 8 yes, 0 no

D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

E. POLICY

XI. PUBLIC COMMENTS - None

XII. ITEMS FOR DISCUSSION – None

XIII. ADJOURNMENT – 8:48 p.m.

Motion: Mrs. Johnston

Second: Mrs. Egbert

Approved: Unanimous

Respectfully submitted,



Vanessa M. Wolsky
Business Administrator/Board Secretary