

**HANOVER TOWNSHIP BOARD OF EDUCATION
REGULAR PUBLIC MEETING
MINUTES
October 26, 2023**

I. OPENING

The meeting was called to order by the Board President at 6:32 p.m. in the IMC at Memorial Junior School, 61 Highland Avenue, Whippany, NJ 07981.

The Board Secretary read the following statement:

In accordance with P.L. 1975, Chapter 231, notice of this meeting was provided to the newspaper of record, appropriately posted and sent to the Township Clerk on October 6, 2023.

Mrs. Bomengo led the flag salute.

Present: Board Members	Mrs. Gina Maria Winkler (arrived at 7:15) Mrs. Marcella Wilson Dr. Lynda Wright (arrived at 7:00) Mr. Jeffrey Basile Mr. Marc Amoresano Mrs. Christine Egbert Mr. Gregory Skiff Mrs. Lisa Bomengo
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Superintendent Business Administrator/ Board Secretary	Mr. Michael J. Wasko Mrs. Vanessa M. Wolsky
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Board Attorney	Mr. Matthew Giacobbe
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Absent: Board Members	Mrs. Gina Johnston
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II. MOTION TO CONVENE IN EXECUTIVE SESSION

Move to adopt the following resolution:

BE IT RESOLVED THAT the Hanover Township Board of Education will convene in executive session immediately to undertake discussions concerning legal matters and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist.

The Board is expected to reconvene at 7:30 p.m.

Motion: Mrs. Bomengo **Second:** Mr. Amoresano **Approved:** Unanimous

Motion to reconvene Public Meeting at 7:32 p.m.

Motion: Mrs. Wilson **Second:** Mrs. Winkler **Approved:** Unanimous

Motion to conduct a second Flag Salute

Motion: Mrs. Bomengo **Second:** Mr. Amoresano **Approved:** Unanimous

III. SPECIAL PRESENTATION - 2022-2023 District Testing Report

Darrin Stark, Principal, Bee Meadow School, presented the 2022 District Testing Report. He reviewed the In View (Test of Cognitive Skills), the WIDA ACCESS for ELL and NJSLA. He also went over the scheduled assessments for 2023-2024.

IV. APPROVAL OF MINUTES

Special Public Meeting	9/11/23
Regular Public Meeting	9/26/23

Motion: Mr. Amoresano **Second:** Mrs. Wilson **Approved:** Unanimous
(Abstain - 9/11 Minutes: Wilson)

V. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

Mrs. Wolsky reported that the cash balance as of August 31, 2023 was \$6,558,381.64. The interest in the General Fund to date is \$94.75 and the interest in the HTSACC Fund is \$13.30.

VI. SUPERINTENDENT’S REPORT

Mr. Wasco gave the following report:

Welcome everyone, I would like to begin my report tonight by bringing your attention to Item #4 on the Curriculum & Instruction portion of tonight's agenda, which is a resolution to accept and approve the submission of the Annual Report of Violence, Vandalism, and Substance Abuse for the 2022-2023 school year.

New Jersey Statute requires school superintendents to publicly report, (twice a year), all acts of violence, vandalism, substance abuse, and incidents of harassment, intimidation, and bullying (HIB) that occur in our schools. For the purpose of tonight's report, I will be summarizing the data compiled during Reporting Period 2, January 1, 2023 through June 30, 2023.

During this reporting period there were 4 HIB incidents reported and investigated. 3 incidents occurred at Memorial Junior School, and 1 incident occurred at Bee Meadow School. All 4 incidents were confirmed acts of HIB

In addition to the 3 confirmed HIB incidents that occurred at Memorial Junior School, there were also 2 incidents of violence, both of which were considered fights. (One fight occurred during an afterschool extracurricular activity, and the other occurred in a bathroom).

There were also 4 incidents that fell in the category of “Other Incidents Leading to Removal” (of a student and/or students) at Memorial Junior School that involved physical contact, the inappropriate use of technology, and the use of inappropriate language, and were considered violations of our student code of conduct and resulted in disciplinary and/or remedial consequences for the students involved.

In addition to the 1 confirmed HIB incident at Bee Meadow School, there were 4 incidents of violence, classified as assaults. (In two of the incidents the student offender spit at another student and at a staff member, in the other two incidents the student offender hit another student and hit a staff member. These incidents were considered violations of our student code of conduct and resulted in disciplinary and/or remedial consequences for the students involved.

There were no HIB investigations, acts of violence, vandalism, and/or incidents of substance abuse reported during Reporting Period 2 at Mountview Road School.

There were no HIB investigations, acts of violence, vandalism, and/or incidents of substance abuse reported during Reporting Period 2 at Salem Drive School. However there was 1 incident that occurred that fell in the category of “Other Incidents Leading to Removal” (of a student and/or students) that involved the use of inappropriate language, which was also a violation of our student code of conduct, and resulted in disciplinary and/or remedial consequences for the students involved.

As we move forward through the school year, the district will:

- Continue to fully investigate ALL alleged incidents of HIB
- Continue with our district-wide anti-bullying initiatives and school based character education programs to educate students and proactively prevent instances of HIB
- Continue our partnerships with community organizations in sponsoring various HIB Assemblies and Programs
- Actively train staff, and provide professional development for school climate and school safety teams
- And we will continue to provide various activities and supports to both our students and staff that focus on mindfulness, social and emotional health and wellness and promote a safe, nurturing, and supportive environment in which ALL staff and students can work and learn.

As my report comes to a close, I would like to take this opportunity to thank all of our parents, staff, and members of the Hanover Township Police Department, for taking time out of their busy schedules to chaperone this year’s 6th Grade Outdoor Education Trip to Fairview Lakes YMCA. On behalf of everyone who attended the trip, I would like to thank Mr. Ziegler, MJS Assistant Principal, and Mrs. Talbert, MJS Outdoor Education

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Advisor, for all of their hard work and effort in planning and managing such a successful outdoor education experience for all of our students. A great time was had by all.

In closing, I would like to wish everyone a very Happy Halloween.

VII. DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT REPORT

Mr. Wasserman gave the following report:

Thank you Mr. Wasko and the Board of Education for the opportunity to present this evening.

I would like to thank Mr. Stark, for providing us all with such a comprehensive testing report. The report was informative and continues to highlight the amount of attention we spend looking at the data to better our practices and assist in maximizing instruction as well as student achievement.

I am happy to share that our teachers have been working as grade level subject area teams to analyze testing data. We are looking at individual scores, subgroup scores, and grade level trends which has an impact on curriculum resources and provides a path for district level initiatives.

During the past two months Hanover Township teachers have been connecting with students on many levels and continue to go the extra mile. We have been working together as a team and this month our district participated in our Columbus In-Service Professional Development Day.

This year's theme was Leveling Up. The day focused on Differentiation of Instruction. National Speaker Rick Wormeli came to Hanover Township to speak on the topic and engaged our teachers in a number of areas that pushed us to level up our ability to connect with all learners. Time was also spent on grade level and subject area articulation.

Teachers are currently being coached on differentiation techniques in the area of mathematics. Additional coaching in the area of Leveled Literacy Intervention which is a response to intervention training will also be occurring at Memorial Junior School in November.

In closing, the Hanover Township Public School System has found our rhythm during these past two months. We are off to a terrific school year and credit our teachers and principals for making strong connections with their students and parents.

VIII. COMMITTEE REPORTS

Personnel Committee – Mrs. Egbert said the Committee met on 10/18 and the following individuals were present: Mrs. Egbert, Mr. Skiff, Mrs. Bomengo and Mr. Wasko. Items discussed included ratification of the HTEA contract and sidebar agreement and hiring 2 new Class III officers at MTV and BMS. Staffing updates included 2 tenure recommendations, no retirements, no salary approvals, one resignation, 2 amended leaves of absence and no transfers/reassignments. Mrs. Egbert congratulated Mr. Ziegler and Ms. Wechsler on their tenure recommendations. The Committee also discussed paying 5 MJS teachers additional FTE in place of hiring a temporary long term sub (LTS). Recommendations for hire include a temporary LTS for Grade 2 at SDS, an MJS Day Custodian and a SDS Special Education Aide. Extra compensation positions discussed included an MJS Student Council Advisor, After School Study Club Advisors Athletics Coaches, and Bedside Instructors. Current open positions include a PT Contemporary Art & Design Teacher, LTS Special Ed Resource Teacher, Lunch/Recess Aides, MJS Day Custodian and substitute bus drivers. There were no suspensions or HIB reports reported and the Committee discussed appointing M. Hamlin as Substitute Coordinator and District Translator and a tuition reimbursement application.

Mr. Giacobbe commented on the approval of the Memorandum of Agreement and Sidebar with the HTEA. He noted that it is a 3 year agreement with an annual raise of 3.25% with additional money given and includes a tutoring stipend, extra money for aides with substitute certification, enhanced coaching stipends and a sidebar that will allow aides to work additional hours without triggering health benefits. He encouraged the Board to ratify tonight.

Curriculum, Technology and Student Achievement Committee – Mrs. Wilson said the Committee met two times. On 10/11, Mrs. Wilson, Mrs. Egbert, Mr. Amoresano, Mrs. Bomengo, Mr. Wasko and Mr. Wasserman were present and the Committee discussed the use of Chromebooks for instruction and District Climate Surveys On 10/17, Mrs. Wilson, Mrs. Johnston, Mrs. Egbert, Mrs. Bomengo, Mr. Wasko, Mr. Wasserman and Mr. Margolis were present and the Committee discussed agenda approvals including crisis and fire drills, approval of Student Safety Data System Incident Report forms, District professional development and coaching on 10/9 with Rick Wormeli for differentiating instruction, 10/11 with Tori May for Sunday training and Leveled Literacy Intervention at the elementary level in the future. The Committee also discussed a pre-QSAC site visit by the County Office where our strengths and areas to improve were noted and the District testing report where we would like to see more growth in math at the elementary level.

Finance/Transportation/Physical Plant Committee – Mr. Amoresano said the Committee met on 10/19 and the following individuals were present: Mr. Amoresano, Mrs. Bomengo, Mr. Basile, Dr. Wright, Mr. Wasko, Mrs. Wolsky, Mr. Gaveglio and Mr. Raucci. Mr. Raucci reported that the new bus is awaiting camera installation, all buses passed inspection in October and there is no change in the bus driver search. Mr. Gaveglio reported that schools are prepped and ready for the QSAC site visit, 5 ROD grants were approved for the 4 gym HVAC systems and roof replacement at MJS and other options to replace the turf on the playground at Mountview are being considered. It was reported that the audio upgrades at MJS are completed, all standard reports will be

on the agenda for approval and the annual comprehensive maintenance budget was discussed as was the ratification of the HTEA agreement. The Committee also asked the administration to look into a call button system in locations accessible to students that are not normally frequented by staff and for a survey to be sent out to staff to inquire what they would like if budget were not an issue and what they may get every year that is no longer needed.

Public Relations Committee – The Committee met on 10/17 and the following individuals were in attendance: Mr. Skiff, Mrs. Winkler, Mrs. Egbert, Mrs. Bomengo, Mr. Wasko and Mr. Schwab. There were no presentations or BOE approvals discussed. Mr. Schwab updated the Committee on the website upgrades. He noted that he met with a rep regarding the migration process and the template and colors have been selected. The fiber optics project is expected to be completed soon, new speakers and mics have been installed in the MJS IMC, the height disparity on the first step of the playground equipment at BMS is being addressed, the Rotary’s Dictionary program is on 11/3, Barclay’s Digital Eagles coding program is on 11/6, 11/16 and 12/15, parent conferences are 10/24 and 10/26 at MJS and 11/15-11/16 at the elementary schools and Halloween celebrations are scheduled for 10/3. The Committee also discussed having a periodic BOE newsletter highlighting student achievements, special events, District improvements/achievements and an assembly regarding mental health and social media for students with a separate program for parents.

Policy Committee – The Committee was unable to meet this month due to various conflicts.

Negotiations Committee – Mrs. Egbert said the Committee met on 10/17 and the following individuals were present: Mrs. Egbert, Mr. Skiff, Mrs. Bomengo and Mr. Wasko. She reported that the Board has successfully negotiated a deal with the HTEA and noted the following highlights: Teachers, aides and bus driver salaries will increase to competitive rates; the district will be launching a new tutoring program to help students who need it the most that will take place in school, outside of school hours, will help students most affected by learning loss caused by covid lockdowns and provides an additional avenue for competitive compensation for our teachers; additional work hours for teacher aides was included to keep our most vulnerable students with their aides longer and more consistent throughout the school week; increases and bonuses for coaches, club leaders etc will help ensure consistency and excellence in the extracurricular activities that are so important to student growth.

Travel/Delegate Report – None

IX. PUBLIC COMMENT – Agenda Items - None

X. BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Ratify the Agreement between the Hanover Township Education Association and the Hanover Township Board of Education dated July 1, 2023 through June 30, 2026.

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

2. Approve the Sidebar Agreement between the Hanover Township Board of Education and the Hanover Township Education Association

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

3. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Megan Wechsler	Learning Disabilities Teacher-Consultant	10/14/23

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

4. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Jacob Ziegler	Assistant Principal	10/28/23

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

5. Extend the leave of absence for Employee ID# 4557, *currently effective 9/7/23 to 10/2/23*, to 10/16/23.

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

6. Extend the leave of absence for Employee ID# 4369, *currently effective 9/12/23 to 9/29/23*, to 10/27/23.

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

7. Appoint Alexis Georgiou to the full time (1.0 FTE) position of temporary long term substitute replacement Elementary (Grade 2) Teacher, Salem Drive School, at the BA Step 1 rate of \$295 per diem, when school is in session, effective 1/8/24, or sooner, to 6/20/24, or the last day of school. Actual 2023-2024 salary to be determined upon the conclusion of negotiations between the Board and the HTEA.

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Motion: Mrs. Egbert

Second: Mrs. Winkler

Roll Call: 8 yes, 0 no

8. Appoint William Hagman to the position of part time (.69 FTE) Special Education Aide, Salem Drive School, at a salary of Step 12, \$18,047, prorated, effective 11/1/23 to 6/30/24, in accordance with the Agreement between the Board and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law. Actual 2023-2024 salary to be determined upon the conclusion of negotiations between the Board and the HTEA.

Motion: Mrs. Egbert

Second: Mrs. Winkler

Roll Call: 8 yes, 0 no

9. Appoint Maribella Hamlin to the position of Substitute Coverage Coordinator, to provide district-wide substitute calling services for the 2023-2024 school year, at a yearly stipend of \$10,000, effective 9/1/23 to 6/30/24.

Motion: Mrs. Egbert

Second: Mrs. Winkler

Roll Call: 8 yes, 0 no

10. Appoint Maribella Hamlin to the position of Translator, to provide Spanish/English interpretation and translation services for the 2023-2024 school year, at a yearly stipend of \$4,000, effective 9/1/23 to 6/30/24.

11. Approve the temporary FTE increase for Marie Dilatush, Language Arts Literacy Teacher, Memorial Junior School, from full time (1.0 FTE), to full time (1.2 FTE), effective 10/30/23 until a temporary long term substitute replacement special education teacher is hired, in accordance with the Agreement between the Board and the HTEA.

Motion: Mrs. Egbert

Second: Mrs. Winkler

Roll Call: 8 yes, 0 no

12. Approve the temporary FTE increase for Sandra Lillo, Special Education Teacher, Memorial Junior School, from full time (1.0 FTE), to full time (1.2 FTE), effective 10/30/23 until a temporary long term substitute replacement special education teacher is hired, in accordance with the Agreement between the Board and the HTEA.

Motion: Mrs. Egbert

Second: Mrs. Winkler

Roll Call: 8 yes, 0 no

13. Approve the temporary FTE increase for Aimee Niemysyk, Special Education Teacher, Memorial Junior School, from full time (1.0 FTE), to full time (1.2 FTE), effective 10/30/23 until a temporary long term substitute replacement special education teacher is hired, in accordance with the Agreement between the Board and the HTEA.

Motion: Mrs. Egbert

Second: Mrs. Winkler

Roll Call: 8 yes, 0 no

14. Approve the temporary FTE increase for Jen Pilchman, Special Education Teacher, Memorial Junior School, from full time (1.0 FTE), to full time (1.2 FTE),

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effective 10/30/23 until a temporary long term substitute replacement special education teacher is hired, in accordance with the Agreement between the Board and the HTEA.

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

15. Approve the temporary FTE increase for Marianne Vetter, Special Education Teacher, Memorial Junior School, from full time (1.04 FTE), to full time (1.24 FTE), effective 10/30/23 until a temporary long term substitute replacement special education teacher is hired, in accordance with the Agreement between the Board and the HTEA.

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

16. Authorize the following graduate course tuition reimbursement applications for the **2023-2024** school year, in accordance with the Agreement between the Board and the HTEA.

<u>Teacher</u>	<u>Credits</u>
Kim Gibbs	3
Nora Czarnomski	15

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

17. Approve the following staff members to serve as home instructors on an as needed basis during the 2023-2024 school year, with payment in accordance with the Agreement between the Board and the HTEA:

Joseph Aquino
Daniel Diaz
Jaime Fittipaldi
Andrew Graepel
Antionette Liberato
Dana Lothian
April McDonough
Melissa Myron
Cori Padavano
Jennifer Pilchman
Gina Rogers
Jessica Sainato
Brenda Talbert

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

18. Approve the following **2023-2024** extra-compensation assignments as **Coaches** at **Memorial Junior School**, with payments in accordance with the Agreement between the Board and the HTEA:

Fall Sports:

Boys SoccerJonathan NakonechyStep 3
 Girls SoccerJeff McCarthyStep 3
 Cross CountryKayte Dietrich.....Step 3
 Cross CountryJoe AquinoStep 3
 Field Hockey.....Julia UrsoStep 3
 Field Hockey Asst.....Chris Bartel.....Step 1

Winter Sports:

Boys BasketballRocco CarnevaleStep 2
 Girls BasketballChris BeckerStep 3
 Wrestling.....Marc Muzeni.....Step 2

Spring Sports:

Baseball.....TBDTBD
 Softball.....Jeff McCarthyStep 3
 Track & Field.....Kayte Dietrich.....Step 3
 Track & Field.....Joe AquinoStep 3
 Track & Field.....Jennifer PilchmanStep 3

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

19. Accept with regret the resignation of Dana Lothian from her **2023-2024** extra-compensation assignment as Student Council Advisor at Memorial Junior School.

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

20. Approve **2023-2024** extra-compensation assignments at **Memorial Junior School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>Position</u>	<u>Staff Member</u>
Student Council Advisors:	Kathy Keyser

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

21. Approve **2023-2024** extra-compensation assignments **Memorial Junior School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>ACTIVITY/CLUB</u>	<u>ADVISOR</u>	<u>HOURS</u>
After School Study Club	Diana D’Addozio	25
After School Study Club	Marianne Vetter	25

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 9 yes, 0 no

22. Approve the following addition(s) to the substitute list for the 2023-2024 school year.

Teacher: Lynn Kafalas

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Seyed Alireza Pourmanouchehri

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

23. Acknowledge that there were no student suspensions reported by the school principals for the month of September 2023.

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

24. Acknowledge that there were no Harassment, Intimidation and Bullying incidents to report and affirm the Superintendent's decisions for the period ending October 20, 2023.

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

25. Approve **2023-2024** extra-compensation assignments **Mountview Road School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>Club</u>	<u>Advisor</u>	<u>Hours</u>
President's Club	Dillion Titus	7
Card and Board Games	Dillion Titus & Erica Autiero	7 7
Junior Newspaper Club	Caitlin Vassoler & Vickie Geannakakes	9 7
Senior Newspaper Club	Caitlin Vassoler & Vickie Geannakakes	9 7
Story Time STEM	Michele Pratola	7
Strategic Games	Liz Reynolds	7
Readers' Theater/Drama Club	Renee Lisewski	7
Craft Club	Flora Marrese & Danielle Martucci	7 7
Multiplication Boot Camp	Deanna Gervasio	7
Reading Connections	Vickie Geannakakes	10

Motion: Mrs. Egbert **Second:** Mrs. Winkler **Roll Call:** 8 yes, 0 no

B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school

principals, for the month of September 2023:

<u>School</u>	<u>Date</u>
Bee Meadow School	9/20/23
Mountview Road School	9/12/23
Salem Drive School	9/14/23
Memorial Junior School	9/20/23

Motion: Mrs. Wilson **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

2. Acknowledge that crisis management drills were conducted at the following schools, as reported by the school principals, for the month of September 2023:

<u>School</u>
Bee Meadow School
Mountview Road School
Salem Drive School
Memorial Junior School

Motion: Mrs. Wilson **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

3. Approve the Student Safety Data System (SSDS) Incident Report Forms for the 2023-2024 school year, as per **Attachment "A"**.

Motion: Mrs. Wilson **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

4. Accept the "Annual Report of Violence, Vandalism, and Substance Abuse" for 2022-2023 and approve its submission to the State Department of Education.

Motion: Mrs. Wilson **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

5. Approve the list of Field Trips for the 2023-2024 school year, as per **Attachment "B"**.

Motion: Mrs. Wilson **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

6. Approve the Director of Special Education's recommendation for Student CST #12317 to attend the Mt. Carmel Guild Academy, effective October 2, 2023 through the remainder of the 2023-2024 school year, at a tuition contract not to exceed \$71,878.

Motion: Mrs. Wilson **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

7. Approve the Director of Special Education's recommendation to accept the terms of the settlement agreement for Student CST #2404032, effective 11/1/23.

Motion: Mrs. Wilson **Second:** Mr. Basile **Roll Call:** 8 yes, 0 no

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve line item transfers for the 2023-2024 Budget, **Attachment “C”**.

Motion: Mr. Amoresano **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

2. Accept the certification of the Business Administrator/Board Secretary that as of 9/30/23, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Motion: Mr. Amoresano **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

3. Accept the report of the Secretary A-148, and the reconciliation report A-149, for the month ended 9/30/23.

Motion: Mr. Amoresano **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

4. Certify that as of 9/30/23, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion: Mr. Amoresano **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

5. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 9/29/23	\$ 900,736.26
Payroll 10/13/23	\$ 938,628.98
Bills & Voids 9/27–10/26/23	\$1,253,276.31

Motion: Mr. Amoresano **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

6. Accept additional funding for Chapter 192/193 as follows:

Chapter 192: Compensatory Education: \$6,294.00

Motion: Mr. Amoresano **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

7. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) “D”, and “E”**.

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Motion: Mr. Amoresano **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no
(Abstain: Skiff & Bomengo on approval for self)

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Acknowledge that State of New Jersey Department of Transportation Motor Vehicle Commission Inspections were performed on 10/2/23, 10/3/23, and 10/4/23 for all district school bus fleet vehicles. All Hanover Township School vehicles have passed until April 2024.

Motion: Mr. Amoresano **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

III. PHYSICAL PLANT

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. The Department of Education requires New Jersey school districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities. It is requested that the Board of Education approve the submission of the Comprehensive Maintenance Plan, and the M-1, for the years 2022-23, 2023-24, and 2024-25.

Motion: Mr. Amoresano **Second:** Mr. Skiff **Roll Call:** 8 yes, 0 no

D. PUBLIC RELATIONS

No Items for Board Consideration

E. POLICY

No Items for Board Consideration

XI. PUBLIC COMMENTS - None

XII. ITEMS FOR DISCUSSION

Mrs. Wilson thanked the Board and all those who were involved in Outdoor Ed for an amazing trip where students were able to make great connections. She also stated that Committee Reports are not being shared with the full Board in a timely manner and asked that they be distributed with more advance notice of the Board of Education meeting.

Mr. Giacobbe provided an update on legal fees associated with the ongoing litigation. He indicated that the carrier would be submitting a check to the District in excess of \$39k which would cover legal expenses from the time the claim was filed less the \$10k

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deductible. He also noted that as Mr. Skiff mentioned previously, the bill would drop down as the process is much slower at this point.

XIII. ADJOURNMENT – 8:45 p.m.

Motion: Mr. Amoresano

Second: Mrs. Wilson

Approved: Unanimous

Respectfully submitted,



Vanessa M. Wolsky
Business Administrator/Board Secretary