

I. OPENING

Mrs. Wolsky reported that the cash balance as of November 30, 2022 was \$6,707,991.43. The interest in the General Fund to date is \$302.16 and the interest in the HTSACC Fund

is \$23.97. She also noted that the Reorganization meeting is January 5, 2023 and the next Regular Board of Education Meeting is January 24, 2023.

V. SUPERINTENDENT'S REPORT

Mr. Wasko gave the following report:

Good evening everyone. I would like to begin my report by extending one last thank you to Board Members Steve Furda, Trish Mattia, and Katy McSorley. Thank you for your many years of dedication and service to the Hanover Township Public School District. I have truly enjoyed working with each of you over the years and wish you the best of luck moving forward.

Next I would like to extend a congratulations to our newly elected board members Christine Egbert, Gina Johnston, and Gregory Skiff who were all elected to three year seats on the Board of Education. Again, congratulations. We are looking forward to working with each of you as your tenure as a Hanover Township Board of Education member begins on January 5th at our annual reorganization meeting.

Next, I would like to comment on Item #6 on the Curriculum & Instruction Portion of tonight's Agenda, recommending the approval of the American Rescue Plan, Safe Return to School Plan. In accordance with the American Rescue Plan Elementary and Secondary School Emergency Relief Fund, districts accepting funding are required to periodically update their respective Safe Return Plans. The updates to our district plans reflect our current practices and procedures that were previously communicated to our school community in my District Opening of Schools Letter dated August 31, 2022. The approved plan will be posted on our District website prior to the end of the week.

I would like to take this opportunity to publically thank Barclays for their continued partnership with our school district in providing our fourth and fifth grade students with various hands-on coding activities applying basic STEM skills to everyday challenges. During the last few weeks I've had the opportunity to visit each of our elementary schools and see first-hand the Barclays volunteers temporally turning our classrooms into coding playgrounds. A special thanks to Marci Needle of Barclays for facilitating this outstanding program with our building administrators.

VI. DIRECTOR OF CURRICULUM, INSTRUCTION & PROFESSIONAL DEVELOPMENT'S REPORT

Mr. Wasserman gave the following report:

Thank you, Mr. Wasko and the Board of Education for the opportunity to report this evening. I would like to begin my report by congratulating all of the Board Members that were honored this evening for their service to the Board and wish them well. Mr. Furda, Mrs. McSorley, and Mrs. Mattia it has been a pleasure working with you during your tenure on the Board. Your selfless service to the Hanover Township Public Schools and impact within our community will be appreciated forever.

The Start Strong Assessment Data is arriving to our schools and we will be distributing the information to parents in the beginning of January. Our Professional Learning Communities continue to be fully operational and regular meetings are taking place. Inclusive to these Professional Learning Communities are Grade Level Team meetings, New Teacher Mentoring meetings, Technology Committee meetings, and the formation of Atlas Curriculum Program Steering Committee. Each one of these PLC's represents dedicated professionals working with the common mission to meet District Goals. Most recently a professional development survey was distributed to our staff to gather information on best practices when offering out teachers' professional development. The next two professional development days will be the afternoons of January 13th and February 17th.

It is hard to believe that 2022 is coming to a close. This year has been both rewarding and comforting to have all district protocols back to the way they were prior to March 2020. We continue to pull together and work as a team to bring the best educational environment to our students. That is a direct reflection of the dedication and commitment put forth by our faculty and staff. I commend them and thank our teachers for all that they do day in and day out.

With 2023 on the horizon, I would like to end my report by wishing everyone a Merry Christmas, Happy Holidays and a Healthy New Year. That concludes my report.

VI. COMMITTEE REPORTS

Personnel Committee – Dr. Wright said the Committee met on 12/6 and discussed enrollment, retirements, resignations, leaves of absence, hourly wage for HTSACC staff, recommendations for hire, extra compensation assignments, open positions, the ARP Safe Return to School plan, attorney RFP update and tonight's test run of the recording system for BOE meetings. She also reported that there were no suspensions and 1 act of HIB reported.

Curriculum & Instruction Committee – Mrs. Wilson said the Committee met last week and discussed substitute nursing, ARP Safe Return Plan, professional development, DEAC meeting on 12/7, Start Strong and math coaching.

Public Relations Committee – Mrs. Winkler said the Committee met on 12/6 and discussed the MJS choral performance at tonight's meeting, School Board Recognition Month in January, Safe Return Plan updates, Attorney RFP updates, tonight's test recording of the meeting and the return of Friday Nights at Mennen Arena. Mrs. Winkler also talked about the importance of board progression.

Finance/Transportation/Physical Plant Committee – Mr. Basile said the Committee met on 12/6. Ray Sarinelli, District Auditor, reviewed the financial report. The Committee also received updates on the 23/24 budget, playground project, bus repairs, attorney RFP and ARP Safe Return to School plan. Raymond Sarinelli, District Auditor, then gave a preliminary review of the Annual Comprehensive Financial Report for the 2021-22 school year. He discussed the various components of the report and talked about

the audit process which includes a thorough review of central office records and transactions. He reviewed the District's general fund balance and reserves and focused on Schedule C-1 which most accurately reflects finances throughout the year. There are no recommendations included with this year's report.

VII. PUBLIC COMMENT – AGENDA

Rob Camean, Principal, Salem Drive School, extended his appreciation to the Board members for their contributions to the school community.

VIII. BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Accept, with regret, the resignation of Richard Eva, Special Education Teacher, Mountview Road School, effective 1/16/23, for personal reasons.

Motion: Dr. Wright

Second: Mr. Furda

Roll Call: 9 yes, 0 no

2. Appoint Heather Amling to the position of full time (1.0 FTE) Resource Center Teacher, Mountview Road School, at a salary of MA Step 4, \$65,235, prorated, effective 1/17/23 to 6/30/23, in accordance with the Agreement between the Board and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education.

Motion: Dr. Wright

Second: Mr. Furda

Roll Call: 9 yes, 0 no

3. Appoint Marissa Ashton to the temporary position of full time (1.0 FTE) Long Term Substitute Replacement Elementary (Grade 4) Teacher, Bee Meadow School, at the BA Step 1 per diem rate of \$295 when school is in session (pending required paperwork), effective 2/20/23 to 6/22/23, or the last day of school.

Motion: Dr. Wright

Second: Mr. Furda

Roll Call: 9 yes, 0 no

4. Appoint Estelina Pena to the position of full time (1.0 FTE) Custodian (night), Salem Drive School, at a salary of Step 1, \$42,565 (includes 10% differential when school is in session), prorated, effective 1/3/23 to 5/3/23 (probationary period), in accordance with the Agreement between the Board of Education and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Motion: Dr. Wright

Second: Mr. Furda

Roll Call: 9 yes, 0 no

5. Authorize the following graduate course tuition reimbursement applications for the **2022-2023** school year, in accordance with the Agreement between the Board and the HTEA.

| <u>Teacher</u> | <u>Credits</u> |
|------------------|----------------|
| Jessica Sainato | 6 |
| Caitlin Vassoler | 3 |

Motion: Dr. Wright **Second:** Mr. Furda **Roll Call:** 9 yes, 0 no

6. Approve the **2022-2023** extra-compensation assignment(s) as **Advisor(s)** at **Bee Meadow School**, with payments in accordance with the Agreement between the Board and the HTEA, as follows:

| <u>Club/Activity</u> | <u>Advisor</u> | <u>Hours</u> |
|----------------------|----------------|--------------|
| Bridge Club | Laura Cafaro | 25 Hours |

Motion: Dr. Wright **Second:** Mr. Furda **Roll Call:** 9 yes, 0 no

7. Approve the **2022-2023** extra-compensation assignment(s) as **Advisor(s)** at **Salem Drive School**, with payments in accordance with the Agreement between the Board and the HTEA, as follows:

| <u>Club/Activity</u> | <u>Advisor</u> | <u>Hours</u> |
|-----------------------------|---------------------|--------------|
| Story Time | Rosemary Pierone | 5 Hours |
| Story Time | Nancy Lamond | 5 Hours |
| Linking Fairytales to STEAM | Dana Hollywood | 5 Hours |
| Lego Challenge | Rosemary Pierone | 5 Hours |
| Lego Challenge | Christine Carey | 5 Hours |
| Classic Games | Grace Jacobson | 7 Hours |
| Sports & Fitness | Jonathan Nakonechy | 11 Hours |
| Set Design | Matthew Pomel | 8 Hours |
| Set Design | Patricia Sussman | 8 Hours |
| Chess | Rosemary Cataliotti | 8 Hours |

Motion: Dr. Wright **Second:** Mr. Furda **Roll Call:** 9 yes, 0 no

8. Approve the following **2022-2023** student teaching assignment(s):

| <u>Student/College</u> | <u>Purpose</u> | <u>Co-op Teacher</u> | <u>Dates</u> |
|---|--------------------------|----------------------|-----------------------------------|
| Julia Swan/ Fairleigh Dickinson University | Field Experience/ BMS | J. Sainato/ BMS | 1/3/23-5/5/23 (60 hours total) |

Motion: Dr. Wright **Second:** Mr. Furda **Roll Call:** 9 yes, 0 no

9. Approve the following addition(s) to the substitute list for the 2022-2023 school year.

| | |
|-----------------|--------------------------|
| Teacher: | Toni Lisi Evan Plaza* |
|-----------------|--------------------------|

*pending criminal history background check and required paperwork

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Motion: Dr. Wright

Second: Mr. Furda

Roll Call: 9 yes, 0 no

10. Amend the hourly wage for the following employees in the HTSACC Early Bird and After Care program, from the previously approved \$13.00/hour to the new New Jersey state minimum wage requirement of \$14.13/hour, effective January 1, 2023 – June 30, 2023:

- Ayash, Addison
- Benanti, Grace
- Buoye, Courtney
- Decicco, Joseph
- Downey, Allie
- Iuso, Daniela
- Kelly, Jack
- Kierney, Julia
- Leach, Maria
- Liloia, Alyssa
- McCoy, John
- Mondano, Isabel
- Mullooly, Caitlyn
- Murphy, Kelly
- Volker, Alyssa
- Zarras, Lauren
- Zazula, Kailyn

Motion: Dr. Wright

Second: Mr. Furda

Roll Call: 9 yes, 0 no

11. Acknowledge that there were no student suspensions as reported by the school principals for the month of November 2022.

Motion: Dr. Wright

Second: Mr. Furda

Roll Call: 9 yes, 0 no

12. Accept the Harassment, Intimidation and Bullying report and affirm the Superintendent's decisions for the period ending December 9, 2022 **Attachment "A"**.

Motion: Dr. Wright

Second: Mr. Furda

Roll Call: 9 yes, 0 no

B. CURRICULUM & INSTRUCTION

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of November 2022:

| <u>School</u> | <u>Date</u> |
|-----------------------|-------------|
| Bee Meadow School | 11/4 /22 |
| Mountview Road School | 11/4/22 |

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| | |
|------------------------|----------|
| Salem Drive School | 11/29/22 |
| Memorial Junior School | 11/2/22 |

Motion: Mrs. Wilson **Second:** Mrs. McSorley **Roll Call:** 9 yes, 0 no

2. Acknowledge the following crisis management drills, as reported by the school principals, for the month of November 2022:

| <u>School</u> | <u>Date</u> |
|------------------------|-------------|
| Bee Meadow School | 11/18/22 |
| Mountview Road School | 11/15/22 |
| Salem Drive School | 11/14/22 |
| Memorial Junior School | 11/29/22 |

Motion: Mrs. Wilson **Second:** Mrs. McSorley **Roll Call:** 9 yes, 0 no

3. Approve the Director of Special Education's recommendation for the implementation of an Extended School Year program to meet the needs of our special education students per their IEPs.

The Extended School Year will run during the following dates:

All Programs: 6/26/23-8/4/23*

*Closed July 3, and 4, 2023 in observance of the July 4th holiday

Motion: Mrs. Wilson **Second:** Mrs. McSorley **Roll Call:** 9 yes, 0 no

4. Authorize a contract with Bayada Home Health Care, Inc. for substitute school nursing services at a rate of \$65.00 per hour as needed.

Motion: Mrs. Wilson **Second:** Mrs. McSorley **Roll Call:** 9 yes, 0 no

5. Authorize a contract with Aveena Health Care for substitute school nursing services at a rate of \$75.00 per hour as needed.

Motion: Mrs. Wilson **Second:** Mrs. McSorley **Roll Call:** 9 yes, 0 no

6. Approve the American Rescue Plan, Safe Return To School Plan.

Motion: Mrs. Wilson **Second:** Mrs. McSorley **Roll Call:** 9 yes, 0 no

C. **FINANCE, TRANSPORTATION, PHYSICAL PLANT**

I. **FINANCE**

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve transfers in the 2022-23 budget, **Attachment “B”**.

Motion: Mr. Basile **Second:** Mrs. Winkler **Roll Call:** 9 yes, 0 no

2. Accept the certification of the Business Administrator/Board Secretary that as of 11/30/22, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Motion: Mr. Basile **Second:** Mrs. Winkler **Roll Call:** 9 yes, 0 no

3. Accept the reports of the Secretary A-148, the reconciliation report A-149, for the month ended 11/30/22.

Motion: Mr. Basile **Second:** Mrs. Winkler **Roll Call:** 9 yes, 0 no

4. Certify that as of 11/30/22, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion: Mr. Basile **Second:** Mrs. Winkler **Roll Call:** 9 yes, 0 no

5. Authorize the following payments:

| <u>Bills List Dated</u> | <u>Amount</u> |
|--------------------------------|----------------|
| Payroll 11/30/22 | \$ 925,462.17 |
| Bills & Voids 11/16 – 12/13/22 | \$1,252,589.55 |

Motion: Mr. Basile **Second:** Mrs. Winkler **Roll Call:** 9 yes, 0 no

6. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) “C”, “D”, “E”, and “F”**.

Motion: Mr. Basile **Second:** Mrs. Winkler **Roll Call:** 9 yes, 0 no

7. Accept carry over funding for the ESEA Consolidated Grant as follows:

| | |
|-----------|-------------|
| Title IIA | \$11,054.00 |
| Title IV | \$ 6,208.00 |

Motion: Mr. Basile **Second:** Mrs. Winkler **Roll Call:** 9 yes, 0 no

8. Approve the submission of an amendment to the District’s FY2024 IDEA grant application to include carried over funds in the following amounts:

| | |
|------------------|------------|
| Basic Nonpublic | \$ 23.00 |
| Preschool Public | \$3,449.00 |

Motion: Mr. Basile

Second: Mrs. Winkler

Roll Call: 9 yes, 0 no

9. Accept the 2021-2022 Annual Comprehensive Financial Report.

Motion: Mr. Basile

Second: Mrs. Winkler

Roll Call: 9 yes, 0 no

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve a parent transportation agreement for Student CST # 11-12 for the 2022-2023 school year, at a total amount not to exceed \$1,800.

Motion: Mr. Basile

Second: Mrs. Winkler

Roll Call: 9 yes, 0 no

2. Acknowledge that Bus Evacuation Drills were performed on 11/9/22, and 11/22/22 for all grades at Memorial Junior, Salem Drive, Bee Meadow, and Mountview Road schools.

Motion: Mr. Basile

Second: Mrs. Winkler

Roll Call: 9 yes, 0 no

III. PHYSICAL PLANT

No Items for Board Consideration

D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

1. Adopt the following resolution:

School Board Recognition Month in New Jersey – January 2023

WHEREAS, The New Jersey School Boards Association has declared January 2023 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Hanover Township Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Hanover Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Hanover Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2023 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Hanover Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Motion: Mrs. Winkler

Second: Mrs. McSorley

Approved: Unanimous

IX. PUBLIC COMMENTS

Crystal Zagleski gave a High Five to Mrs. Marrese and Mrs. Ganley at Mountview Road School.

Scott Pepper, Former Superintendent, extended his appreciation to the Board Members for their service to the community.

Sal Azzarello, Former Board Member, talked about his past experience working with Mr. Furda, Mrs. Mattia and Mrs. McSorley and his appreciation for them.

Gina Marie Winkler expressed her appreciation for Mr. Furda, Mrs. Mattia and Mrs. McSorley and read the poem My Wish For You by Ralph Waldo Emerson.

X. ADJOURNMENT – 8:45 p.m.

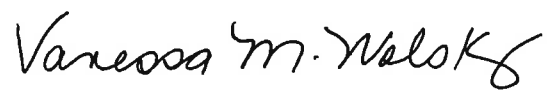
Motion: Mrs. Wilson

Second: Mrs. McSorley

Approved: Unanimous

December 13, 2022

Respectfully submitted,

A handwritten signature in black ink that reads "Vanessa M. Wolsky". The signature is written in a cursive, flowing style.

Vanessa M. Wolsky
Business Administrator/Board Secretary