

**HANOVER TOWNSHIP BOARD OF EDUCATION
REGULAR PUBLIC MEETING
MINUTES
November 15, 2022**

I. OPENING

The meeting was called to order by Mrs. Mattia, Board President, at 7:32 p.m. in the IMC at Memorial Junior School, 61 Highland Avenue, Whippany, NJ 07981.

Ms. Murray read the following statement:

In accordance with P.L. 1975, Chapter 231, notice of this meeting was provided to the newspaper of record, appropriately posted and sent to the Township Clerk on January 13, 2022.

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| Present: Board Members: | Mrs. Gina Marie Winkler Mrs. Marcella Wilson Dr. Lynda Wright Mr. Jeffrey Basile Mrs. Kathryn McSorley Mr. Marc Amoresano Mrs. Lisa Bomengo Mrs. Patricia Mattia |
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| Superintendent | Mr. Michael J. Wasko |
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| Absent: Board Member | Mr. Stephen Furda |
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| Business Administrator/ Board Secretary | Mrs. Vanessa M. Wolsky |
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II. SPECIAL PRESENTATION

Championship Soccer Team

The MJS Boys Soccer Team was recognized for winning the Greater Morris County Junior School Coaches Association Group III Championship. The members of the championship team included: Devon Bimonte, Adrian Casini, Cobey Goldbach, Mason Hawkins, Gerard Hemmer, Matteo Iellimo, Brandon Leone, Nicholas Lotocky, Alexander Moysiyash, Giovanni Palumbo, Evan Ruggero, Alexander Rumohr, Samuel Rusin, Gabriel Saliani. Matthew Spagnuolo, Luca Torretti, Matthew Turnbull, Paul Wabnitz Moch, Jackson Williams and Vitor Xavier.

III. APPROVAL OF MINUTES

Regular Public Meeting

10/18/22

Motion: Mrs. Winkler

Second: Mrs. McSorley

Approved: yes 7, no 0
Mr. Amoresano Abstained

IV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

Ms. Murray reported that the cash balance as of October 31, 2022 was \$7,077,905.28. The interest in the General Fund to date is \$224.12 and the interest in the HTSACC Fund is \$19.44. The next meeting is December 13, 2022.

V. SUPERINTENDENT'S REPORT

Mr. Wasko gave the following report:

Good evening everyone. Earlier this month, on Thursday, November 3rd, Mr. Wasserman and I, along with several Hanover Rotary Members, spearheaded by Rotarian Chris Lisewski, visited each of our elementary schools to present all of our third grade students with dictionaries. During our presentation, the students learned about Rotary, its role in our community, various service learning activities, the Rotary “Four-Way Test,” and we provided the students with an overview of how to navigate and use their new dictionaries to assist them with their studies, especially in the area of spelling. This year, page 373, contains the longest word in the English language, a tryptophan synthetase protein, and this word contains 1,909 letters. Rumor has it some teachers put it on their weekly spelling tests.

All in All, over 145 dictionaries were distributed to our students, their teachers, as well as our school librarian’s. Again, I would like to thank my fellow Rotarians for taking time out of their busy schedules to participate in this wonderful activity that has become a long standing tradition with our 3rd grade students here in the Hanover Township Public School District.

Speaking of thanks, I would also like to take this opportunity to recognize and thank some “key” players who were very instrumental in making this year’s return to our “traditional” MJS 6th Grade outdoor education trip a huge success....it was truly a team effort...that started with Mr. Anderson, Principal, and Mr. Ziegler, Assistant Principal, Brenda Talbert, 6th grade teacher and the MJS Outdoor Education Advisor, all of our teacher chaperones, as well as our 6th Grade Parent Chaperones, and of course Officer Steve Manny and Officer Ed Zagrewski of the Hanover Township Police Department, I thank all of you for volunteering your time, making connections with our sixth grade students, and mostly importantly, your dedication for “roughing it” in the wilderness for two and a half days at Fairview Lakes YMCA. I thank you for going the extra mile for our 6th grade students.

Although it’s only November, preparations for the start of the 2023-2024 school year are already underway. The administrative team and I have started the 2023-2024 budget process and updated information regarding Kindergarten Registration for September

2023 and the Inclusive Preschool Program will be posted on our district website and sent out to our community via a SwiftK12 email notification sometime next month.

Since Thanksgiving is right around the corner, I would like to close my report by wishing everyone a very Happy Thanksgiving.

VI. COMMITTEE REPORTS

Personnel Committee – Dr. Wright stated the committee did meet and the following was discussed: student enrollments, staffing, retirement, extracurricular activities, and current job openings. A security audit took place at Memorial Junior. Also discussed was the recording of Board meetings. There were no suspensions and no HIB report.

Curriculum & Instruction Committee – The Committee did not meet this month.

Finance/Transportation/Physical Plant Committee – Mr. Basile reported the committee did meet on November 7, 2022 and discussed the following: the ongoing playground mulch project, an update on Residential Development, the request for proposal for attorneys, the installation of the cameras for the recording of Board meetings and the audit report to be given at the December meeting.

Public Relations Committee – Mrs. Winkler stated the committee did meet on November 7, 2022. Discussed was the donation of dictionaries by the Hanover Rotary, the Championship Soccer Team, school playgrounds, training for Board meeting recordings and the school safety audit which went very well. The band and chorus will be performing at the December meeting

Negotiations Committee – None

Travel/Delegate Report – Mrs. Mattia, Mrs., McSorley, Mrs. Wilson and Mrs. Bomengo attended the NJSBA Convention on October 24 & October 25, 2022. Informative Workshops were attended. Mrs. Wilson also spoke on the workshops she attended, as well as Mrs. Mattia and Mrs. McSorley.

VII. PUBLIC COMMENT

Christine Amoresano stated her opposition to two of the subs on item # 11 due to posts made by them on social media as well as comments previously made by one at a public meeting. She also stated she would like a finite definition of the Hanover way.

VIII. BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

November 15, 2022

1. Authorize the following graduate course tuition reimbursement applications for the **2022-2023** school year, in accordance with the Agreement between the Board and the HTEA.

| <u>Teacher</u> | <u>Credits</u> |
|-------------------|----------------|
| Elizabeth Guiheen | 6 |

Motion: Mrs. McSorley **Second:** Mrs. Wilson **Roll Call:** 8 yes, 0 no

2. Approve the following **2022-2023** extra-compensation assignment(s) as **Coach(es)** at **Memorial Junior School**, with payments in accordance with the Agreement between the Board and the HTEA.:

| | | |
|-----------|--------------|--------|
| Wrestling | Marc Muzeni* | Step 1 |
|-----------|--------------|--------|

*pending criminal history background check and required paperwork

Motion: Mrs. McSorley **Second:** Mrs. Wilson **Roll Call:** 8 yes, 0 no

3. Approve the following **2022-2023** extra-compensation assignment(s) as **Coach(es)** at **Memorial Junior School**, with payments in accordance with the Agreement between the Board and the HTEA.:

| | | |
|------------------|--------------------|--------|
| Girls Basketball | Christopher Becker | Step 3 |
|------------------|--------------------|--------|

Motion: Mrs. McSorley **Second:** Mrs. Wilson **Roll Call:** 8 yes, 0 no

4. Approve **2022-2023** extra-compensation assignments as **Advisor(s)** at **Memorial Junior School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

| <u>Club/Activity</u> | <u>Advisor</u> | <u>Hours</u> |
|----------------------|-----------------|--------------|
| Homework Club/Bridge | George Dakak | 20 hours |
| | Kristen DeMarco | 20 hours |
| Honors Band | Jessica White | 20 hours |

Motion: Mrs. McSorley **Second:** Mrs. Wilson **Roll Call:** 8 yes, 0 no

5. Approve the **2022-2023** extra-compensation assignments as **Advisor(s)** at **Salem Drive School**, with payments in accordance with the Agreement between the Board and the HTEA, as follows:

| <u>Club/Activity</u> | <u>Advisor</u> | <u>Hours</u> |
|----------------------|--------------------|--------------|
| Bridge Club | Sarah Rittershofer | 24 Hours |
| | Heather Amling | 36 Hours |

Motion: Mrs. McSorley **Second:** Mrs. Wilson **Roll Call:** 8 yes, 0 no

6. Approve the following **2022-2023** student teaching assignment(s):

| <u>Student/College</u> | <u>Purpose</u> | <u>Co-op Teacher</u> | <u>Dates</u> |
|--------------------------------|-------------------|----------------------|-----------------|
| Lauren Patracuolla/ | Student Teaching/ | R. Lisewski/ | 1/23/23-5/15/23 |
| Fairleigh Dickinson University | MTV | MTV | 2 days/week |

November 15, 2022

Motion: Mrs. McSorley **Second:** Mrs. Wilson **Roll Call:** 8 yes, 0 no

7. Approve the following **2023-2024** student teaching assignment(s):

| <u>Student/College</u> | <u>Purpose</u> | <u>Co-op Teacher</u> | <u>Dates</u> |
|---|--------------------------|----------------------|--------------------------------|
| Lauren Patracuolla/ Fairleigh Dickinson University | Student Teaching/ MTV | R. Lisewski/ MTV | 9/5/23-12/22/23 5 days/week |

Motion: Mrs. McSorley **Second:** Mrs. Wilson **Roll Call:** 8 yes, 0 no

8. Acknowledge that there were no student suspensions as reported by the school principals for the month of October 2022.

Motion: Mrs. McSorley **Second:** Mrs. Wilson **Roll Call:** 8 yes, 0 no

9. Approve the **2022-2023** extra-compensation assignments as **Advisor(s)** at **Mountview Road School**, with payments in accordance with the Agreement between the Board and the HTEA, as follows:

| <u>Club/Activity</u> | <u>Advisor</u> | <u>Hours</u> |
|----------------------|------------------|--------------|
| Bridge Club | Caitlin Vassoler | 15 Hours |
| | Dillion Titus | 15 Hours |
| | Renee Lisewski | 15 Hours |

Motion: Mrs. McSorley **Second:** Mrs. Wilson **Roll Call:** 8 yes, 0 no

10. Authorize the following graduate course tuition reimbursement applications for the **2022-2023** school year, in accordance with the Agreement between the Board and the HTEA.

| <u>Teacher</u> | <u>Credits</u> |
|------------------|----------------|
| Laurie Monacelli | 3 |

Motion: Mrs. McSorley **Second:** Mrs. Wilson **Roll Call:** 8 yes, 0 no

11. Approve the following addition(s) to the substitute list for the 2022-2023 school year.

| | |
|-----------------|---------------------|
| Teacher: | Marissa Ashton |
| | Lauren Frey |
| | Rosemarie Miskowicz |

Motion: Mrs. McSorley **Second:** Mrs. Wilson **Roll Call:** 6 yes, 0 no
(Abstain: Amoresano, Bomengo)

B. CURRICULUM & INSTRUCTION

Upon recommendation of the Superintendent, move to:

November 15, 2022

1. Acknowledge the following fire drills, as reported by the school principals, for the month of October 2022:

| <u>School</u> | <u>Date</u> |
|------------------------|-------------|
| Bee Meadow School | 10/6/22 |
| Mountview Road School | 10/7/22 |
| Salem Drive School | 10/19/22 |
| Memorial Junior School | 10/12/22 |

Motion: Mrs. Winkler **Second:** Mrs. McSorley **Roll Call:** 8 yes, 0 no

2. Acknowledge the following crisis management drills, as reported by the school principals, for the month of October 2022:

| <u>School</u> | <u>Date</u> |
|------------------------|-------------|
| Bee Meadow School | 10/25/22 |
| Mountview Road School | 10/19/22 |
| Salem Drive School | 10/21/22 |
| Memorial Junior School | 10/26/22 |

Motion: Mrs. Winkler **Second:** Mrs. McSorley **Roll Call:** 8 yes, 0 no

3. Approve the Director of Special Education's recommendation to contract with Hearts and Hands Professional Development and Educational Consulting, LLC to provide two workshops during the 2022-2023 school year at a total cost not to exceed \$4,400.

Motion: Mrs. Winkler **Second:** Mrs. McSorley **Roll Call:** 8 yes, 0 no

4. Approve the addition of **Circle 3 Market** in Pompton Plains, and **Stefano's Pizza** in Pompton Plains to the list of approved field trips.

Motion: Mrs. Winkler **Second:** Mrs. McSorley **Roll Call:** 8 yes, 0 no

FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Accept the certification of the Business Administrator/Board Secretary that as of 10/31/22, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Motion: Mrs. McSorley **Second:** Mr. Amoresano **Roll Call:** 8 yes, 0 no

2. Accept the reports of the Secretary A-148, and the reconciliation report A-149, for the month ended 10/31/22.

November 15, 2022

Motion: Mrs. McSorley **Second:** Mr. Amoresano **Roll Call:** 8 yes, 0 no

3. Certify that as of 10/31/22, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion: Mrs. McSorley **Second:** Mr. Amoresano **Roll Call:** 8 yes, 0 no

4. Approve line item transfers for the 2022-2023 Budget, **Attachment "A"**.

Motion: Mrs. McSorley **Second:** Mr. Amoresano **Roll Call:** 8 yes, 0 no

5. Authorize the following payments:

| <u>Bills List Dated</u> | <u>Amount</u> |
|------------------------------------|----------------------|
| Payroll 10/28/22 | \$ 913,559.86 |
| Payroll 11/15/22 | \$ 974,736.44 |
| Bills & Voids 10/19/22 to 11/15/22 | \$ 772,206.90 |

Motion: Mrs. McSorley **Second:** Mr. Amoresano **Roll Call:** 8 yes, 0 no

6. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) "B", "C", "D", "E", and "F"**.

Motion: Mrs. McSorley **Second:** Mr. Amoresano **Roll Call:** 8 yes, 0 no

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Acknowledge that State of New Jersey Department of Transportation Motor Vehicle Commission Inspections were performed on 10/12/2022, 10/26/2022, and 10/28/2022 for all district school bus fleet vehicles. All Hanover Township School vehicles have passed until April 2023.

Motion: Mrs. McSorley **Second:** Mr. Amoresano **Roll Call:** 8 yes, 0 no

III. PHYSICAL PLANT

Upon recommendation of the Business Administrator/Board Secretary, move to:

November 15, 2022

1. Approve the submission of the Applications for Dual Use of Educational Space for the 2022-2023 school year to the Executive County Superintendent of Schools.

Motion: Mrs. McSorley

Second: Mr. Amoresano

Roll Call: 8 yes, 0 no

D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

1. Accept with appreciation the donation of 145 dictionaries to all third graders and their teachers, valued at approximately \$653, from the Hanover Rotary.

Motion: Mr. Amoresano

Second: Mrs. Wilson

Roll Call: 8 yes, 0 no

Mrs. Mattia expressed her appreciation to the Hanover Rotary, she stated that the dictionaries provided students the ability to open a book and look up the definition instead of Googling it.

IX. PUBLIC COMMENTS

Mrs. Cronkite represented the Mountview PTA and read a letter on behalf of the O'Donnell Family giving a High Five to Mr. Burns at Mountview Road School.

X. ADJOURNMENT – 8:04 p.m.

Motion: Mrs. Wilson

Second: Mrs. McSorley

Approved: Unanimous

Respectfully submitted,



Vanessa M. Wolsky
Business Administrator/Board Secretary