HANOVER TOWNSHIP BOARD OF EDUCATION

MINUTES

Regular Public Meeting – February 26, 2019

I. Opening

A. The meeting was called to order by Mrs. Wolsky, Board Secretary at 7:30 p.m. in the Library/Media Center at Memorial Junior School, 61 Highland Avenue, Whippany, New Jersey 07981.

Mrs. Wolsky read the following statement:

In accordance with P.L. 1975, Chapter 231, notice of this meeting was provided to the newspaper of record, appropriately posted and sent to the Township Clerk on January 4, 2019.

B. Present: Board Members:

Dr. Douglas Petty
Mr. Daniel Breen
Mrs. Patricia Mattia
Mrs. Gina Marie Winkler
Mrs. Susan Shannon
Mr. Salvatore A. Azzarello, Vice President
Mrs. Carol Tognetti, President

Superintendent
Mr. Michael J. Wasko
Board Administrator/
Mrs. Vanessa M. Wolsky
Board Secretary

The following Board Members were absent: Mr. Stephen Furda and Mr. Glenn Yannotta.

II. SPECIAL PRESENTATIONS

Student Recognition – Wrestling Championship

Logan Brzozowski was recognized for winning first place in his weight class division of the Greater Morris County Junior School Coaches Association Wrestling Tournament.

District Crisis Management Procedures

Greg Margolis, Director of Special Education and School Safety Specialist, gave an update on the District’s crisis management procedures.

III. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT
Mrs. Wolsky read that the cash balance as of January 31, 2019 was $3,561,223.70 with fiscal year to date interest of $20,744.48 in the General Fund and $830.87 in the HTSACC Fund.

She indicated that there is a Special Public Meeting to review the preliminary 2019-20 budget scheduled for Tuesday, March 12 and the next regular meeting of the Board of Education is scheduled for Tuesday, March 19.

She also reminded the Board that the Personal and Financial disclosures must be filed with the School Ethics Commission by April 30.

**IV. SUPERINTENDENT'S REPORT**

Mr. Wasko said, “In conjunction with Mr. Margolis, and his update on our District Goal related to enhancing district security, I would like to provide you with a brief update regarding another District Goal pertaining to the status of our Future Ready Schools Certification, as of today I am happy to report that all of our schools are now “Common Sense Schools”….This is an honor that recognizes our district’s efforts in teaching digital citizenship and helping students to think critically and use technology responsibility. I would like to thank each of our Educational Technology Specialists as well as the members of our building level Future Ready Schools Committees for all of their hard work and effort in this area, as we move forward in completing and submitting the final application for the “Future Ready” Schools Certification Program by June 30, 2019.

I would like to extend a “congratulations” to Mr. Anderson and the students and staff of Memorial Junior School for recently being recognized as an Emerging School of Character by the State School of Character Organization. This positive recognition is an outstanding accomplishment for MJS and its outstanding Character Education Program.

I would like to refer everyone to the Supplemental Agenda, Items #27 and #28, under Personnel. The retirements of Cheryl Abbott and Terry Stella.

First, Congratulations to Cheryl Abbott, who, after serving the district for over 19 years as an elementary school teacher has announced her retirement. Cheryl began her career in the Hanover Township Public School District back in September of 2000 as a teacher at Bee Meadow School. Over the years, Cheryl has taught first grade, third grade, and fourth grade, served as an advisor to the Student Council and was a member of the Bee Meadow School Intervention & Referral Services Team. Cheryl was also nominated for the Bee Meadow School Teacher of the Year in 2016 and 2017. On behalf of the Board of Education, I thank Cheryl Abbott for her many years of service to students of the Hanover Township Public School District.

Next, I would like to extend my congratulations to Terry Stella, who after serving the district for 20 years, has announced her retirement. Terry began her career in the Hanover Township Public School District back in September of 1999 as a bus driver and she also served as a substitute aide. In addition to her bus driver duties, Terry was hired in 2011 as a lunch/recess aide at Salem Drive School and then Memorial Junior School. Terry was nominated for the District’s Excellence in Service Award back in 2015. On behalf of the Board of Education, I
want to thank Terry Stella for her many years of outstanding service to the Hanover Township Public School District.

Similar to last month, I would like to close my Superintendent’s Report by thanking Roy Aull and the members of our buildings and grounds crew, as well as our district custodial staff for the great job they did with snow and ice removal during last week’s weather event that took place on Wednesday and Thursday. All of our schools were ready to open in a timely manner as a result of their efforts. In addition, I would also like to thank Mike Raucci and our transportation department, especially our bus drivers, for getting all of our students home safely under some challenging weather conditions.”

V. DIRECTOR OF CURRICULUM, INSTRUCTION & PROFESSIONAL DEVELOPMENT’S REPORT –

Mr. Wasserman said, “Thank you, Mr. Wasko and the Board of Education for the opportunity to report this evening.

On this evening’s Agenda is an approval of the Sunday System intervention materials. As part of the ongoing effort to update instructional materials to best support students achievement, a thorough review, following district protocols resulted in the selection of the Sunday System Intervention Materials by Windsor Learning. This reading intervention system will assist teachers with increasing a student’s phonemic awareness and build strong phonological foundations for struggling readers. I want to thank Ms. Bellino who is the supervisor of our coordinated services teachers for bringing this program to our district and Mr. Margolis for his support with ensuring all of our special education teachers will have access to the resources.

Our second professional development afternoon took place on Friday, February 15, 2019, and provided teachers with the opportunity to articulate both within and across grade levels and subject areas. Articulation focused on curriculum mapping, benchmark assessments, formative and summative student data, and district technology initiatives. Special Presentations and resources reviewed included: Our District Mathematics Committee receiving a presentation on Go Math and a webinar training on the RAZ Kids reading digital learning program.

Lastly our Mathematics Committee has been actively engaged in the review of K-5 Mathematics Materials. The Committee has met on two occasions and has another two meetings scheduled to take place prior to the end of March. Each of the upcoming meetings will be an opportunity for committee members to vet materials that have been identified as best practices and will give the committee the opportunity to provide administration and the board with feedback on their findings.”

VI. COMMITTEE REPORTS
Personnel Committee – Dr. Petty said the Committee met this evening and discussed retirements, resignations and recommendations for hire as well as openings and current staffing. The requirements and application of the FMLA is currently under review.

Curriculum & Instruction Committee – Dr. Petty said the Committee met and reviewed policy updates on tonight’s agenda, 2017-18 school performance reports and planned technology purchases and expansion.

Finance/Transportation/Physical Plant Committee – The Committee did not meet this month.

Public Relations Committee – The Committee met this evening and discussed the upcoming special meeting to review the budget, Memorial’s recognition as an emerging school of character and the donation of a student bell kit by Mr. Anthony Scarpino and a donation of $1,500 from the Substance Awareness Council toward and Internet and Tech Safety presentation.

Travel/Delegate Report – Mr. Azzarello gave a report on his attendance at the Thursday, January 31st, 2019 meeting of the Morris County School Boards Association Montville Township High School. The main agenda item was a presentation focused on foundations for success and mandatory training opportunities were offered.

VII. PUBLIC COMMENTS – (Agenda Items Only) – None

VIII. BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Amend the medical leave of absence (maternity) for Jennifer Baggot, Math Teacher, Memorial Junior School, previously approved effective 3/11/19 through 6/17/19, to be effective 3/4/19 through 6/14/19, with and without pay (depending on availability of accrued sick and personal days), consistent with the terms of the Family Medical Leave Act, NJFLA and in accordance with the Agreement between the Board and the HTEA.

Motion: Dr. Petty Second: Mrs. Mattia Roll Call: 7 yes, 0 no

2. Approve a medical leave of absence (maternity), for Jaime Enoch, Science Teacher, Memorial Junior School, effective 5/20/19 through 1/3/20, with and without pay (depending on availability of accrued sick and personal days), consistent with the terms of the Family Medical Leave Act, NJFLA and in accordance with the Agreement between the Board and the HTEA.

Motion: Dr. Petty Second: Mrs. Mattia Roll Call: 7 yes, 0 no
3. Approve a medical leave of absence (maternity), for Christine Szeluga, Library Media Specialist, Memorial Junior School, effective 5/20/19 through 11/22/19, with and without pay (depending on availability of accrued sick and personal days), consistent with the terms of the Family Medical Leave Act, NJFLA and in accordance with the Agreement between the Board and the HTEA.

**Motion:** Dr. Petty  
**Second:** Mrs. Mattia  
**Roll Call:** 7 yes, 0 no

4. Approve a medical leave of absence for Mark DeMetro, Maintenance Mechanic/Forman, effective 3/29/19 through 6/30/19, with pay (depending on availability of accrued sick, personal, and vacation days), in accordance with the Agreement between the Board and the HTEA.

**Motion:** Dr. Petty  
**Second:** Mrs. Mattia  
**Roll Call:** 7 yes, 0 no

5. Appoint Sandra Lillo to the temporary position of full time (1.0 FTE) Long Term Substitute Replacement Resource Center Teacher (Rothman) at Mountview Road School at the BA Step 1 per diem rate of $276 when school is in session, effective 3/7/19 to 6/24/19, or the last day of school. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

**Motion:** Dr. Petty  
**Second:** Mrs. Mattia  
**Roll Call:** 7 yes, 0 no

6. Omitted

7. Authorize the following tuition reimbursement applications for the 2018-2019 school year, in accordance with the Agreement between the Board and the HTEA:

<table>
<thead>
<tr>
<th>Teacher</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rosemary Cataliotti</td>
<td>9</td>
</tr>
<tr>
<td>Aimee Niemsytk</td>
<td>10</td>
</tr>
<tr>
<td>Meghan Schenk</td>
<td>6</td>
</tr>
</tbody>
</table>

**Motion:** Dr. Petty  
**Second:** Mrs. Mattia  
**Roll Call:** 7 yes, 0 no

8. Authorize the following tuition reimbursement applications for the 2019-2020 school year, in accordance with the Agreement between the Board and the HTEA:

<table>
<thead>
<tr>
<th>Teacher</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rosemary Cataliotti</td>
<td>9</td>
</tr>
</tbody>
</table>

**Motion:** Dr. Petty  
**Second:** Mrs. Mattia  
**Roll Call:** 7 yes, 0 no

9. Approve the 2018-2019 extra-compensation hours for Advisors at Mountview Road School, with payments in accordance with the Agreement between the Board and the HTEA, as outlined below:

<table>
<thead>
<tr>
<th>Club</th>
<th>Advisor</th>
<th>Budgeted Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Game Club</td>
<td>Amy Roos</td>
<td>8</td>
</tr>
<tr>
<td>Mighty Math Kids Club</td>
<td>Catherine Zysk</td>
<td>8</td>
</tr>
</tbody>
</table>

Page - 5
Motion: Dr. Petty  Second: Mrs. Mattia  Roll Call: 7 yes, 0 no

10. Approve the following 2018-2019 extra-compensation assignments as Coaches at Memorial Junior School, with payments in accordance with the Agreement between the Board and the HTEA.

Softball........................................Tina Londino* .........................Step 3

* Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Motion: Dr. Petty  Second: Mrs. Mattia  Roll Call: 7 yes, 0 no

11. Approve to allow the following Whippany Park High School students enrolled in Tomorrow’s Teachers, to complete field course requirements at Bee Meadow School:

<table>
<thead>
<tr>
<th>Student</th>
<th>Cooperating Teacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gabriella Mess</td>
<td>Beth Colasuonno, K</td>
</tr>
<tr>
<td>Jenifer Nivelo</td>
<td>Donna Schneider, PreK</td>
</tr>
</tbody>
</table>

Motion: Dr. Petty  Second: Mrs. Mattia  Roll Call: 7 yes, 0 no

12. Approve the following 2018-2019 student teaching assignment(s):

<table>
<thead>
<tr>
<th>Student/College</th>
<th>Purpose</th>
<th>Co-op Teacher</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicole Eppinger/</td>
<td>Observation</td>
<td>Cheryl Abbott/</td>
<td>5 Hours by 4/19/19</td>
</tr>
<tr>
<td>CCM</td>
<td></td>
<td>BMS</td>
<td></td>
</tr>
<tr>
<td>Krista Firzgerald/</td>
<td>Observation</td>
<td>Sharon McLaughlin/</td>
<td>20 Hrs. by 4/19/19</td>
</tr>
<tr>
<td>CCM</td>
<td></td>
<td>BMS</td>
<td></td>
</tr>
<tr>
<td>Kimberly Hughes/</td>
<td>Observations</td>
<td>R. Uy/M. Schenk/</td>
<td>5 Hrs. by 4/19/19</td>
</tr>
<tr>
<td>CCM</td>
<td></td>
<td>MJS</td>
<td></td>
</tr>
<tr>
<td>Kimberly Hughes/</td>
<td>Observations</td>
<td>TBD/</td>
<td>5 Hrs. by 4/19/19</td>
</tr>
<tr>
<td>CCM</td>
<td></td>
<td>MTV</td>
<td></td>
</tr>
<tr>
<td>Jenna Kalynovych/</td>
<td>Observation</td>
<td>L. Prout/W. McCabe/</td>
<td>10 Hrs. by 4/19/19</td>
</tr>
<tr>
<td>CCM</td>
<td></td>
<td>BMS</td>
<td></td>
</tr>
<tr>
<td>Matthew Williams/</td>
<td>Observation</td>
<td>Gail Goldberg/</td>
<td>5 Hrs. by 4/19/19</td>
</tr>
<tr>
<td>CCM</td>
<td></td>
<td>BMS</td>
<td></td>
</tr>
</tbody>
</table>

Motion: Dr. Petty  Second: Mrs. Mattia  Roll Call: 7 yes, 0 no

13. Approve the following additions to the Substitute List for the 2018-2019 school year.
Teacher: Christopher Bagley
         Brianna DiGeronimo
         Athina Kapa
         Angela Zammiiello

Teacher/Coach: Tina Londino*

* Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Motion: Dr. Petty    Second: Mrs. Mattia    Roll Call: 7 yes, 0 no

14. Approve the following people for temporary/provisional positions in the Hanover Township School Age Child Care Program, effective February 11, 2019 to June 30, 2019. Final staff appointments will be pending ratio needs based on enrollment of children in the program. Staff will be paid an hourly rate based on hours worked. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>week</th>
<th>Step</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lombardino, Christine</td>
<td>Program Aide</td>
<td>12</td>
<td>1</td>
<td>$9.00</td>
</tr>
</tbody>
</table>

Motion: Dr. Petty    Second: Mrs. Mattia    Roll Call: 7 yes, 0 no

15. Accept with regret the resignation of Anna Manuel, HTSACC Program Assistant, effective 6/1/19, for the purpose of retirement.

Motion: Dr. Petty    Second: Mrs. Mattia    Roll Call: 7 yes, 0 no

16. Conduct the first reading of Policy 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing.

Motion: Dr. Petty    Second: Mrs. Mattia    Roll Call: 7 yes, 0 no

17. Conduct the first reading of Policy and Regulation 5111 Eligibility of Resident/Nonresident Students.

Motion: Dr. Petty    Second: Mrs. Mattia    Roll Call: 7 yes, 0 no

18. Conduct the first reading of Policy 5756 Transgender Students.

Motion: Dr. Petty    Second: Mrs. Mattia    Roll Call: 7 yes, 0 no

19. Conduct the first reading of Regulation 5530 Substance Abuse.

Motion: Dr. Petty    Second: Mrs. Mattia    Roll Call: 7 yes, 0 no

20. Conduct the first reading of Policy and Regulation 5600 Student Discipline/Code of Conduct.
Motion: Dr. Petty  Second: Mrs. Mattia  Roll Call: 7 yes, 0 no

21. Conduct the first reading of Policy and Regulation 5611 Removal of Students for Firearms Offenses.

Motion: Dr. Petty  Second: Mrs. Mattia  Roll Call: 7 yes, 0 no

22. Conduct the first reading of Policy and Regulation 5612 Assaults on District Board of Education Members or Employees.

Motion: Dr. Petty  Second: Mrs. Mattia  Roll Call: 7 yes, 0 no

23. Conduct the first reading of Policy and Regulation 5613 Removal of Students for Assaults with Weapons Offenses.

Motion: Dr. Petty  Second: Mrs. Mattia  Roll Call: 7 yes, 0 no

24. Conduct the first reading of Policy 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses.

Motion: Dr. Petty  Second: Mrs. Mattia  Roll Call: 7 yes, 0 no

25. Acknowledge the student suspensions as reported by the school principals for the month of January 2019, “Attachment A”.

Motion: Dr. Petty  Second: Mrs. Mattia  Roll Call: 7 yes, 0 no

26. Accept the Harassment, Intimidation and Bullying report and affirm the Superintendent’s decisions for the period ending February 22, 2019, Attachment “B”.

Motion: Dr. Petty  Second: Mrs. Mattia  Roll Call: 7 yes, 0 no

27. Accept, with regret, the resignation of Cheryl Abbott, Elementary Teacher, Bee Meadow School, effective 7/1/19, for the purpose of retirement.

Motion: Dr. Petty  Second: Mrs. Mattia  Roll Call: 7 yes, 0 no

28. Accept, with regret, the resignation of Theresa Stella, Bus Driver, effective 7/1/19, for the purpose of retirement.

Motion: Dr. Petty  Second: Mrs. Mattia  Roll Call: 7 yes, 0 no

29. Approve a medical leave of absence (maternity), for Kristen DeMarco, Language Arts Literacy Teacher, Memorial Junior School, effective 5/8/19 through 6/30/19, with and without pay (depending on availability of accrued sick and personal days), consistent with the terms of the Family Medical Leave Act, NJFLA and in accordance with the Agreement between the Board and the HTEA.

Motion: Dr. Petty  Second: Mrs. Mattia  Roll Call: 7 yes, 0 no
30. Appoint Mary Beth Wall Valenti to the temporary position of full time (1.0 FTE) Long Term Substitute Replacement Mathematics Teacher (Begyn) at Memorial Junior School at the BA Step 1 per diem rate of $276 when school is in session, effective 3/25/19, or sooner to 6/24/19, or the last day of school. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

**Motion:** Dr. Petty  
**Second:** Mrs. Mattia  
**Roll Call:** 7 yes, 0 no

31. Approve an annual stipend of $4,000 for Maribella Hamlin, Secretary to the Director of Curriculum, Instruction, and Professional Development, effective 3/1/19, to provide Spanish/English interpretation and translation services.

**Motion:** Dr. Petty  
**Second:** Mrs. Mattia  
**Roll Call:** 7 yes, 0 no

32. Approve the following additions to the Substitute List for the 2018-2019 school year.

**Teacher:** Angela Navarra

**Motion:** Dr. Petty  
**Second:** Mrs. Mattia  
**Roll Call:** 7 yes, 0 no

**B. CURRICULUM & INSTRUCTION**

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of January 2019:

<table>
<thead>
<tr>
<th>School</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memorial Junior School</td>
<td>1/9/19</td>
</tr>
<tr>
<td>Bee Meadow School</td>
<td>1/17/19</td>
</tr>
<tr>
<td>Mountview Road School</td>
<td>1/2/19</td>
</tr>
<tr>
<td>Salem Drive School</td>
<td>1/2/19</td>
</tr>
</tbody>
</table>

**Motion:** Mr. Breen  
**Second:** Mrs. Shannon  
**Roll Call:** 7 yes, 0 no

2. Acknowledge the following crisis management drills, as reported by the school principals, for the month of January 2019:

<table>
<thead>
<tr>
<th>School</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memorial Junior School</td>
<td>1/30/19</td>
</tr>
<tr>
<td>Bee Meadow School</td>
<td>1/29/19</td>
</tr>
<tr>
<td>Mountview Road School</td>
<td>1/29/19</td>
</tr>
<tr>
<td>Salem Drive School</td>
<td>1/31/19</td>
</tr>
</tbody>
</table>

**Motion:** Mr. Breen  
**Second:** Mrs. Shannon  
**Roll Call:** 7 yes, 0 no

3. Approve the following instructional materials:

   Sunday System – Windsor Learning
Motion: Mr. Breen  Second: Mrs. Shannon  Roll Call: 7 yes, 0 no

4. Approve the purchase to Winsor Learning of 10 Sunday System 1 Intervention Sets, 4 Sunday System 2 Intervention Sets, 7 Let’s Play Learning Classroom Sets, 3 Sunday System 1 Reader Sets and Professional Services Training for a total cost of $31,708.60.

Motion: Mr. Breen  Second: Mrs. Shannon  Roll Call: 7 yes, 0 no

5. Approve the Director of Special Education’s recommendation to contract with Professional Education Services, Inc. to provide bedside instruction to Student #1903068 for 10 hours per week, at a cost of $40 per hour, effective January 30, 2019 until the student is medically cleared to return to school.

Motion: Mr. Breen  Second: Mrs. Shannon  Roll Call: 7 yes, 0 no

6. Approve the Director of Special Education’s recommendation to contract with St. Clare’s Hospital to provide bedside instruction to Student #1903068 for 1 hour per day, at a cost of $55 per hour, effective January 22, 2019 until the student is medically cleared to return to school.

Motion: Mr. Breen  Second: Mrs. Shannon  Roll Call: 7 yes, 0 no

7. Approve the Director of Special Education’s recommendation to contract with Fusion Academy to provide payment for additional coursework for Student CST #28-11 as part of a negotiated agreement, as a cost not to exceed $4,875.00.

Motion: Mr. Breen  Second: Mrs. Shannon  Roll Call: 7 yes, 0 no

8. Approve the following field trips for the 2019 Hanover Township School Age Child Care, Spring Break Holiday Care Program:

Monday, April 15—Movie Theater, Rockaway OR East Hanover, NJ
Tuesday, April 16—Circus Place, Hillsborough, NJ
Wednesday, April 17—Messy Artist, East Hanover, NJ
Thursday, April 18—Chef It Up, Nutley, NJ

Motion: Mr. Breen  Second: Mrs. Shannon  Roll Call: 7 yes, 0 no

9. Conduct the first reading of Policy 2422 Health and Physical Education.

Motion: Mr. Breen  Second: Mrs. Shannon  Roll Call: 7 yes, 0 no

10. Conduct the first reading of Policy 2610 Educational Program Evaluation.

Motion: Mr. Breen  Second: Mrs. Shannon  Roll Call: 7 yes, 0 no

11. Conduct the first reading of Policy 2415.06 Unsafe School Choice Option.

Motion: Mr. Breen  Second: Mrs. Shannon  Roll Call: 7 yes, 0 no
12. Conduct the first reading of Regulation 2460.8 Special Educational – Free and Appropriate Public Education.

Motion: Mr. Breen           Second: Mrs. Shannon           Roll Call: 7 yes, 0 no

FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

Motion: Mrs. Tognetti       Second: Mrs. Shannon       Roll Call: 7 yes, 0 no

1. Approve transfers in the 2018-2019 Budget, Attachment “C”.

Motion: Mrs. Tognetti       Second: Mrs. Shannon       Roll Call: 7 yes, 0 no

2. Accept the certification of the Business Administrator/Board Secretary that as of 1/31/19 pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Motion: Mrs. Tognetti       Second: Mrs. Shannon       Roll Call: 7 yes, 0 no

3. Certify that as of 1/31/19 after reviewing the Business Administrator/Board Secretary's financial reports, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion: Mrs. Tognetti       Second: Mrs. Shannon       Roll Call: 7 yes, 0 no

4. Accept the report of the Secretary A-148 and the treasurer's report A-149, for the month ended 1/31/19.

Motion: Mrs. Tognetti       Second: Mrs. Shannon       Roll Call: 7 yes, 0 no

5. Authorize the following payments:

<table>
<thead>
<tr>
<th>Bills List Dated</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll 1/30/19</td>
<td>$877,953.85</td>
</tr>
<tr>
<td>Payroll 2/15/19</td>
<td>$932,455.87</td>
</tr>
<tr>
<td>Bills &amp; claims 1/23/19-2/26/19</td>
<td>$898,857.00</td>
</tr>
</tbody>
</table>

Motion: Mrs. Tognetti       Second: Mrs. Shannon       Roll Call: 7 yes, 0 no

(Mrs. Tognetti Abstain Check # 41900)


Motion: Mrs. Tognetti       Second: Mrs. Shannon       Roll Call: 7 yes, 0 no
7. Accept additional Nonpublic Security Aid Entitlement in the amount of $4,275.00, total is now $8,550.00.

**Motion:** Mrs. Tognetti  **Second:** Mrs. Shannon  **Roll Call:** 7 yes, 0 no

8. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per Attachment(s) “D”, and “E”.

**Motion:** Mrs. Tognetti  **Second:** Mrs. Shannon  **Roll Call:** 7 yes, 0 no

9. Approve entering into a 60 month operating lease with Canon Financial Services for a model #4535i Canon copier (NJ State Contract No. A82707) for Salem Drive School at a monthly cost of $107.00.

**Motion:** Mrs. Tognetti  **Second:** Mrs. Shannon  **Roll Call:** 7 yes, 0 no

10. Approve entering into a 60 month service contract with United Business Systems for a Canon model #4535i at a monthly cost of $17.43.

**Motion:** Mrs. Tognetti  **Second:** Mrs. Shannon  **Roll Call:** 7 yes, 0 no

11. Approve entering into a 60 month operating lease with Canon Financial Services for a model #4535i Canon copier (NJ State Contract No. A82707) for Bee Meadow School at a monthly cost of $107.00.

**Motion:** Mrs. Tognetti  **Second:** Mrs. Shannon  **Roll Call:** 7 yes, 0 no

12. Approve entering into a 60 month service contract with United Business Systems for a Canon model #4535i at a monthly cost of $17.43.

**Motion:** Mrs. Tognetti  **Second:** Mrs. Shannon  **Roll Call:** 7 yes, 0 no

13. Conduct the first reading of Policy 8561 **Procurement Procedures for School Nutrition Programs**.

**Motion:** Mrs. Tognetti  **Second:** Mrs. Shannon  **Roll Call:** 7 yes, 0 no

14. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per Attachment(s) “G”, “H”, and “I”.

**Motion:** Mrs. Tognetti  **Second:** Mrs. Shannon  **Roll Call:** 7 yes, 0 no

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**II. TRANSPORTATION**

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No Items for Board Consideration at this time

III. PHYSICAL PLANT

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve the request of the Whippany Fire Company to use the Bee Meadow School Parking Lot on Sunday, May 5, 2019 for parking for their 5K race.

   **Motion:** Mrs. Tognetti  **Second:** Mrs. Shannon  **Roll Call:** 7 yes, 0 no

2. Approve the disposal of assets as per *Attachment “F”.*

   **Motion:** Mrs. Tognetti  **Second:** Mrs. Shannon  **Roll Call:** 7 yes, 0 no


   **Motion:** Mrs. Tognetti  **Second:** Mrs. Shannon  **Roll Call:** 7 yes, 0 no

D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

**Motion:** Mrs. Winkler  **Second:** Mr. Azzarello  **Roll Call:** 7 yes, 0 no

1. Approve participation in the Hanover Township Public Schools 2018-2019 Teacher Recognition Program, and authorize a local grant of $250 to each recipient to be used for an educational purpose within their respective classroom and/or school.

   **Motion:** Mrs. Winkler  **Second:** Mr. Azzarello  **Roll Call:** 7 yes, 0 no

2. Accept, with appreciation, the donation of a student bell kit, including a glockenspiel, drum pad, stand, and carrying case, at an approximate total value of $200, to the Hanover Township Public Schools Music Department, from Mr. Anthony Scarpino, a Hanover Township community member and supporter of our schools.

   **Motion:** Mrs. Winkler  **Second:** Mr. Azzarello  **Roll Call:** 7 yes, 0 no

3. Change the April Board of Education Meeting from April 23, 2019 to **April 30, 2019.**

   **Motion:** Mrs. Winkler  **Second:** Mr. Azzarello  **Roll Call:** 7 yes, 0 no

4. Establish a **Special Public Meeting** on **March 12, 2019** to introduce and approve the tentative 2019-2020 budget.

   **Motion:** Mrs. Winkler  **Second:** Mr. Azzarello  **Roll Call:** 7 yes, 0 no
5. Accept, with appreciation, the donation of $1500 from the Hanover Township Substance Awareness Council toward an Internet & Tech Safety presentation with Melissa Straub, Keynote Speaker and Cybersafety Expert student assembly and parent night on March 11, 2019 at Memorial Junior School.

Motion: Mrs. Winkler       Second: Mr. Azzarello       Roll Call: 7 yes, 0 no

IX. PUBLIC COMMENTS – None

X. ITEMS FOR DISCUSSION – None

XI. ADJOURNMENT – 8:15 p.m.

Motion: Dr. Petty       Second: Mr. Azzarello       Approved: Unanimous

Respectfully submitted,

Vanessa M. Wolsky
School Business Administrator/
Board Secretary