HANOVER TOWNSHIP BOARD OF EDUCATION
SPECIAL PUBLIC MEETING - BUDGET

AGENDA

THURSDAY, MARCH 12, 2020 AT 6:00 PM

I. CALL TO ORDER
   Announcement
   Flag Salute

II. ROLL CALL
    Present: Board Members:

    Fur  Pet  Bre  Yan  Mat  Win  Sha  Azz  Tog

    Absent: Board Members:

    Fur  Pet  Bre  Yan  Mat  Win  Sha  Azz  Tog

III. ITEMS FOR DISCUSSION

1. 2020-2021 Budget.

IV. PUBLIC COMMENTS

V. BOARD ACTIONS

B. CURRICULUM & INSTRUCTION

   Upon recommendation of the Superintendent, move to:

   1 Approve the Hanover Township Public Schools Health-Related School
      Closure Preparedness Plan titled: "The Hanover Township Public Schools Flexible
      Instructional Day/Distance Learning Plan."

   Fur  Pet  Bre  Yan  Mat  Win  Sha  Azz  Tog  Action of the Board
C. **FINANCE, TRANSPORTATION, PHYSICAL PLANT**

I. **FINANCE**

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Adopt the following resolution:

**BE IT RESOLVED** that the tentative budget be approved for the 2020-2021 School Year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$29,476,003</td>
</tr>
<tr>
<td>Special Revenues</td>
<td>$395,239</td>
</tr>
<tr>
<td>Debt Service</td>
<td>$324,000</td>
</tr>
</tbody>
</table>

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

**BE IT FURTHER RESOLVED**, that a public hearing be held in the Memorial Junior School Library/Media Center, on April 28, 2020 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

**BE IT FURTHER RESOLVED** that the Preliminary Budget is subject to amendments and/or modifications by the Morris County Office of the New Jersey Department of Education and the Board of Education at the April 28, 2020 Public Hearing of the budget.

2. Approve a General Fund Tax Levy for the 2020-2021 budget, in the amount of $27,218,075 and a Debt Service Tax Levy in the amount of $324,000.

3. Authorize appropriating $400,000 Additional Fund Balance to reduce the General Fund Tax Levy for the 2020-2021 school budget.

4. Authorize appropriating $144,000 Capital Reserve to reduce the General Fund Tax Levy for the 2020-2021 school year.

5. Establish the following maximum annual expenditures for the 2020-2021 school year:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Relations</td>
<td>$20,000</td>
</tr>
<tr>
<td>Auditor</td>
<td>$42,000</td>
</tr>
<tr>
<td>Attorney</td>
<td>$35,000</td>
</tr>
<tr>
<td>School Doctor</td>
<td>$21,000</td>
</tr>
</tbody>
</table>
6. Adopt the following resolution:

WHEREAS, the Hanover Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.1 et seq., to a maximum expenditure of $72,835 for all staff and board members.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Authorize the advertisement for bids and sale to the highest bidder or disposal in the event no bids are received of the following vehicles:

Bus 33 - 2003 (54) GMC/BLUE BIRD
Van 101 - 2003 (24) CHEVY/BLUE BIRD

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board
III. PHYSICAL PLANT

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve a 5 year Interlocal Services Agreement between the Hanover Township Board of Education and the Township of Hanover for athletic field use and maintenance, effective 4/1/20 to 3/31/25.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

2. Approve a 5 year lease agreement between the Hanover Township Board of Education and the Township of Hanover for athletic fields effective 4/1/20 to 3/31/25.

Fur Pet Bre Yan Mat Win Sha Azz Tog Action of the Board

VI. MOTION TO CONVENE IN EXECUTIVE SESSION

1. Move to adopt the following resolution:

"BE IT RESOLVED THAT the Hanover Township Board of Education will convene in executive session immediately following the close of this meeting to undertake discussions concerning __________________________ and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by: Seconded: Action(v)

VII. ADJOURNMENT

Moved by: Seconded: Action (v)