

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – May 28, 2024

ORDER OF MEETING

1. **CALL TO ORDER**
 - Announcement**
 - Flag Salute**
 - Roll Call**
 - Bas Amo Egb Joh Ski Mat McC Str Bom**
2. **MOTION TO CONVENE IN EXECUTIVE SESSION**
3. **SPECIAL PRESENTATIONS**
 - **STUDENT RECOGNITIONS:**
 - **Technology Student Association (TSA) Awards**
 - **Teachers of the Year**
 - **Excellence in Service Awards**
4. **APPROVAL OF MINUTES**
 - Regular Public Meeting** **4/30/24**
5. **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
6. **SUPERINTENDENT'S REPORT**
7. **DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT**
8. **COMMITTEE REPORTS**
 - **Personnel**
 - **Curriculum, Technology & Student Achievement**
 - **Finance/Transportation/Physical Plant**
 - **Public Relations**
 - **Policy**
 - **Negotiations**
 - **Travel Report**
 - **Delegate Reports**
9. **PUBLIC COMMENTS (Agenda Items Only)**
10. **BOARD ACTIONS**
11. **PUBLIC COMMENTS**
12. **ITEMS FOR DISCUSSION**
13. **MOTION TO CONVENE IN EXECUTIVE SESSION**
14. **ADJOURNMENT**

BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Accept with regret the resignation of Vanessa Wolsky, Business Administrator/Board Secretary, effective 7/8/24, for personal reasons.

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2. Accept with regret the resignation of Thomas Gaveglio, Supervisor of Buildings and Grounds, effective 10/1/24, for the purpose of retirement.

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3. Accept with regret the resignation of Mark Juliano, Teacher of Music, Bee Meadow School, effective 7/1/24, for personal reasons.

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4. Rescind the resignation of Lauren Baranek, Teacher of Mathematics, Memorial Junior School, that was previously approved effective 7/1/24, for personal reasons, and authorize her appointment and salary of MA +15, Step 15, \$86,845, for the 2024-2025 school year, in accordance with the Board/HTEA Agreement

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5. Amend the 2023-2024 salary for Elizabeth McCormick, part time (.80 FTE) Special Education Aide, Mountview Road School, from the previously approved Step 12, \$21,496, to Step 12, \$22,146 (includes \$650.00 for New Jersey Substitute Certificate), effective 5/1/24-6/30/24, prorated.

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6. Amend the appointment of Ling Yacoub to the position of part time (.42 FTE) Lunch/Recess Aide, Bee Meadow School, at a salary of Step 2, \$7,479, prorated, *from the previously approved start date of 5/15/24*, to **effective 5/29/24** to 6/30/24, in accordance with the Agreement between the Board and the HTEA.

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7. Authorize the appointment and salaries of support staff members for the 2024-2025 school year, in accordance with the Board/HTEA Agreement, as per **Attachment "A"**.

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8. Authorize the appointment and salaries of central office exempt confidential support staff members for the 2024-2025 school year, as per **Attachment "B"**.

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9. Authorize the following tuition reimbursement applications for the **2024-2025** school year, in accordance with the Agreement between the Board and the HTEA:

<u>Teacher</u>	<u>Credits</u>	
George Dakak		3
Jennifer Lavalette	3	
Carolyn Masi		6
Michele Pratola	12	
Amanda Young	6	

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10. Approve the additional hours to the **2023-2024** extra-compensation assignment(s) for **Advisor(s)** at **Bee Meadow School**, with payments in accordance with the Agreement between the Board and the HTEA, as follows:

<u>Club/Activity</u>	<u>Advisor</u>	<u>Hours</u>
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Art Club Lily Yee 1 hour

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11. Approve the additional hours to the **2023-2024** extra-compensation assignment(s) for **Advisor(s)** at **Memorial Junior School**, with payments in accordance with the Agreement between the Board and the HTEA, as follows:

<u>Club/Activity</u>	<u>Advisor</u>	<u>Hours</u>
Technology (TSA) Club	Marissa Dolch	10 hours

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12. Approve Kayte Dietrich to the **2023-2024** extra-compensation assignment as **Eight Grade Graduation Coordinator**, at Memorial Junior School, with payment in accordance with the Agreement between the Board and the HTEA.

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13. Approve the following people as substitutes for the **2024** Extended School Year program:

- Lidia Esposito
- Andrew Graepel
- Christine Pallino
- Gina-Michelle Rogers

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14. Approve the following individuals to work in the district's Extended School Year program from June 24, 2024 to August 2, 2024. Salary will be based on the terms of the agreement between the HTEA and the Board.

<u>Staff Member</u>	<u>Position</u>	<u>Hours Per Day</u>
Laura Diamante	Resource Teacher	3.5
Lyle Owens	Resource Teacher	2.5
Jennifer Pilchman	Resource Teacher	2.5
Megan Wechsler	Resource Teacher	3.5
Michelle Cordasco	PSD/Res.Teacher	3.5
Sandra Lillo	PSD/Res.Teacher	3.5
Stephanie Hutton	MD 1 Class Teacher	4.5
Nancy Lamond	MD 11ClassTeacher	4.5
Heather Phillips	MD 111 Class Teacher	4.5
Angela Kuhl	Aide	4
Betsy Lapinski	Aide	4
Stacy Millichap	Aide	4
Kozeta Nasi	Aide	4
Sue Pillion	Aide	2
Christine Selitto	Aide	4
Nadia Swanson	Aide	2
Lisa Clarke	Nurse	4.5
Elizabeth Gioia	Nurse	4.5
Brianna Grasso	Nurse	4.5
Rosanna Mead	Nurse	4.5
Christine Kerins	Speech	4.5

Rose Papera Speech 4.5
 Amanda Young Speech 4.5

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15. Approve **2024-2025** extra-compensation assignments as **Grade Level Chairs**, with payments in accordance with the Agreement between the Board and the HTEA as follows.

Kindergarten - Kristin Wagner
 Grade 1 - Jessica Venner
 Grade 2 - Gabriella Bracho
 Grade 3 - Caitlin Vassoler
 Grade 4 - Stacey Kohr
 Grade 5 - Jessica Sainato
 ELA Area Coordinator Dan Diaz
 Math Area Coordinator Brenda Talbert

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16. Approve extra-compensation payments for **2024** summer curriculum projects, at the hourly rates, in accordance with the Agreement between the Board and the HTEA (Article XIV, Section G), as outlined below.:

Areas of focus for 2024 include:

	MTV	SDS	BMS	MJS
ELA – 2023 Standards Each grade level will not exceed 12 hours per grade level	Dillon Titus Gr. 2 Gabriella Bracho Gr. 2 Caitlin Vassoler Gr. 3 Elizabeth Reynolds Gr. 5	Melissa Myron K Sarah Rittershofer Gr. 1 Rosemary Pierone Gr. 2 Nora Czarnomski Gr. 3 Diane Brozyna Gr. 4	Kristen Wagner K Viki Cobane Gr. 2 Lidia Esposito Gr. 3 Brianna Mattia Gr. 3 Michaela Maloney Gr. 4 Stacey Kohr Gr. 4 Jessica Sainato Gr. 5	Marie Dilatush Gr. 7 Shana Tracy Gr. 7 Jessica Barna Gr. 8 Dan Diaz Gr. 6
Math – 2023 Standards Each grade level will not exceed 12 hours per grade level	Dillon Titus Gr. 2 Gabriella Bracho Gr. 2 Caitlin Vassoler Gr. 4 Elizabeth Reynolds Gr. 5	Melissa Myron K Sarah Rittershofer Gr. 1 Rosemary Pierone Gr. 2 Nora Czarnomski Gr. 3 Diane Brozyna Gr. 4	Kristen Wagner K Viki Cobane Gr. 2 Michaela Maloney Gr. 4 Stacey Kohr Gr. 4 Jessica Sainato Gr. 5	Jackie Begyn Gr. 6 Brenda Talbert Gr. 7 Kayte Dietrich Gr. 8
Grade Level Chair and Area Coordinators	Vassoler Grade 3 (3 hrs.) Bracho Grade 2 (3hrs.)	Venner Grade 1 (3hrs.)	Sainato Grade 5 (3hrs.) Wagner Grade K (3hrs.) Kohr Grade 4 (3hrs.)	Talbert Math (3hrs.) Diaz ELA (3hrs.)
HIB – Harassment Intimidation and Bullying Specialist	Perpignan (3hrs.)	Jacobson (3hrs.)	Dakak (3hrs.)	Ash (3hrs.) Lopez (3hrs.)
Educational Technology Specialists	Pratola (10hrs.)	Cashen (10hrs.)	Peterson (10hrs.)	TBD (10hrs.)

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17. Approve the following addition(s) to the substitute list for the 2023-2024 school year.

Substitute Teacher: Elizabeth McCormick
 Cecily Santana
Bus Driver: Tammy Yannotta

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18. Appoint Kristen Dakak to the position of Long Term Substitute Program Coordinator for HTSACC from 5/14/24 – 5/31/24, at the per diem rate of \$125.

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19. Approve the following people for positions in the Hanover Township School Age Child Care program, Camp HTSACC, effective June 1, 2024 to June 30, 2024 and again from July 1, 2024 – August 23, 2024. Final staff appointments will be pending ratio needs based on enrollment of children in the program. Staff will be paid an hourly rate based on hours worked. Continued employment will be subject to approval by the New Jersey Department of Education and the results of a criminal history check, as required by applicable law.

<u>Name</u>	<u>Position</u>	<u>Hourly Wage</u>
Cho, Andy	Camp Counselor	\$14.00
Dakak, George	Substitute Counselor	\$16.00
DeFelice, Alexa	Camp Counselor	\$15.00
Diaz, Dan	Substitute Counselor	\$16.00
Gilbert, Megan	Camp Counselor	\$15.00
Gioia, Abigail	Camp Counselor	\$15.00
Giordano, Angelo	Camp Counselor	\$14.00
Iuso, Daniela	Substitute Counselor	\$15.00
Nitto, Gia	Substitute Counselor	\$14.00
Paskert, Jennie	Camp Counselor	\$15.00
O'Rourke, Tara	Camp Counselor	\$15.00
Rider, Nicole	Camp Counselor	\$14.00
Speck, Alexandra	Substitute Counselor	\$15.00
Urato, Raffeala	Substitute Counselor	\$14.00

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20. Acknowledge that there were no student suspensions as reported by the school principals for the month of April 2024.

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21. Accept the Harassment, Intimidation and Bullying report and affirm the Superintendent's decisions for the period ending May 24, 2024, **Attachments "C"**.

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B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of April 2024:

<u>School</u>	<u>Date</u>
Memorial Junior School	4/16/24
Bee Meadow School	4/16/24
Mountview Road School	4/9/24
Salem Drive School	4/11/24

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2. Acknowledge that crisis management drills were conducted, as reported by the school principals, for the month of April 2024:

<u>School</u>
Memorial Junior School
Bee Meadow School
Mountview Road School

Salem Drive School

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3. Approve the purchase of K-2 Guided Reading Bookrooms from Heinemann as follows:
- | | |
|-----------------------|-------------|
| Bee Meadow School | \$23,346.23 |
| Mountview Road School | \$23,346.23 |
| Salem Drive School | \$23,346.23 |

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4. Approve the Director of Special Education’s recommendation to contract with Frontline Education for the district’s annual subscription to Frontline IEP at a cost not to exceed \$18,104.

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5. Approve the Director of Special Education’s recommendation to approve the tuition contract for Student CST # 10902 program at PG Chambers School for the 2024 Extended School Year and the 2024-2025 school year, at a total cost not to exceed \$104,954.

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6. Approve the Director of Special Education’s recommendation to approve the tuition contract for Student CST #11001 program at Celebrate the Children for the 2024-2025 school year, at a total cost not to exceed \$136,822.

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7. Approve the Director of Special Education’s recommendation to approve the tuition contract for Student CST #10871 program at Developmental Learning Center for the 2024 Extended School Year and the 2024-2025 school year, at a total cost not to exceed \$122,354.

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8. Approve the Director of Special Education’s recommendation to approve the tuition contract for Student CST #2605007 program at Glenview Academy for the 2024 Extended School Year and the 2024-2025 school year, at a total cost not to exceed \$164,592.

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9. Approve the Director of Special Education’s recommendation to approve the tuition contract for Student CST #2905005 program at the Newmark School for the 2024 Extended School Year and the 2024-2025 school year, at a total cost not to exceed \$73,664.

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C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve transfers in the 2023-24 Budget, Attachment “D”

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2. Authorize the following payments:
- | <u>Bills List Dated</u> | <u>Amount</u> |
|---------------------------------|----------------|
| Payroll 4/30/24 | \$ 942,274.94 |
| Payroll 5/15/24 | \$ 992,836.44 |
| Bills & claims 5/1/24 – 5/28/24 | \$1,052,508.12 |

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3. Accept the certification of the Business Administrator/Board Secretary that as of 4/30/23 pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

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4. Certify that as of 4/30/23, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.10(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

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5. Accept the report of the Secretary A-148 and the reconciliation report A-149, for the month ended 4/30/23.

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6. Approve the 2024-25 HTSACC Budget as per Attachment "E".

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7. Approve the 2024-25 HTSACC Program Fees as per Attachment "F".

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8. Approve the wages for HTSACC Early Birds and After Care as per Attachment "G".

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II. TRANSPORTATION

No Items for Board Consideration

III. PHYSICAL PLANT

No Items for Board Consideration

D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

1. Accept with appreciation the donation of a GAGA Pit to the Salem Drive School playground, valued at approximately \$6,000, from the Salem Drive School PTA.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

E. POLICY

F. MOTION TO CONVENE IN EXECUTIVE SESSION

1. Move to adopt the following resolution:

"BE IT RESOLVED THAT the Hanover Township Board of Education will convene in executive session immediately following the close of this meeting to undertake discussions concerning evaluation of the Superintendent, _____ and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by:

Seconded:

Action(v)

ADJOURNMENT

Moved by:

Seconded:

Action(v)