

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – July 23, 2024

ORDER OF MEETING

1. **CALL TO ORDER**
 - Announcement
 - Flag Salute
 - Roll Call
 - Bas Amo Egb Joh Ski Mat McC Str Bom
2. **MOTION TO CONVENE IN EXECUTIVE SESSION**
3. **SPECIAL PRESENTATIONS**
 - **Student Recognition: NJ Technology Student Association National Winner**
4. **APPROVAL OF MINUTES**
 - Regular Public Meeting 6/25/24
 - Special Public Meeting 6/1/24
5. **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
6. **SUPERINTENDENT'S REPORT**
7. **DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT**
8. **COMMITTEE REPORTS**
 - **Personnel**
 - **Curriculum, Technology & Student Achievement**
 - **Finance/Transportation/Physical Plant**
 - **Public Relations**
 - **Policy**
 - **Negotiations**
 - **Travel Report**
 - **Delegate Reports**
9. **PUBLIC COMMENTS (Agenda Items Only)**
10. **BOARD ACTIONS**
11. **PUBLIC COMMENTS**
12. **ITEMS FOR DISCUSSION**
13. **MOTION TO CONVENE IN EXECUTIVE SESSION**
14. **ADJOURNMENT**

BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Accept, with regret, the resignation of Gregory Margolis, Director of Special Education, effective 9/1/24, for personal reasons.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

2. Approve a leave of absence for Employee ID# 4275, effective 12/2/24 to 6/1/25.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

3. Approve an extension of a leave of absence for Employee ID# 4289, previously approved effective 10/30/23 to 6/30/24, to be effective through 12/31/24.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

4. Approve an extension of a leave of absence for Employee ID# 2390, previously approved effective 4/16/24 to 7/5/24, to be effective through 8/12/24.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

5. Approve to amend a Transportation Coordinator stipend for Ricardo Santiago at a per diem rate of \$217, previously approved effective from 4/16/24 to 7/5/24, to be effective 4/16/24 to 8/12/24.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

6. Approve a \$100 per diem stipend for Ricardo Santiago on days he has to drive due to a lack of available substitute bus drivers, effective 9/1/24 to 6/30/25.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

7. Approve Maria Roveto to the temporary position of part-time substitute summer secretary at Mountview Road School, at her hourly rate, for 3 hours per day not to exceed 24 hours.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

8. Appoint Reagan Calhoun to the position of full time (1.0 FTE) Elementary School (Grade 5) Teacher, Bee Meadow School, at a salary of BA Step 2, \$61,760, effective 9/1/24 to 6/30/25, in accordance with the Agreement between the Board of Education and the HTEA.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

9. Appoint Natalie Donohue to the position of full time (1.0 FTE) Music Teacher, Bee Meadow, Mountview Road, and Salem Drive schools, at a salary of BA Step 5, \$63,610, effective 9/1/24 to 6/30/25, in accordance with the Agreement between the Board of Education and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

10. Appoint Constance Wiley to the position of full time (1.0 FTE) Bus Driver, at a salary of Step 17, \$36,195, effective 9/1/24 to 6/30/25, in accordance with the Agreement between the Board of Education and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

11. Approve the transfer and reassignment of Heather Phillips, from full time (1.0 FTE) Special Education (Resource Center) Teacher at Mountview Road School to full time (1.0 FTE) Special Education (MDI) Teacher at Bee Meadow School, effective 9/1/24.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

12. Amend the previously approved transfer and reassignment of Angela Kuhl from part time (.69 FTE) Special Education Aide at Mountview Road School to part time (.69 FTE) Special Education Aide at **Salem Drive School** (not Bee Meadow School), effective 9/1/24.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

13. Amend the 2024-2025 salary for Donna Drake, part time (.80 FTE) Special Education Aide, Mountview Road School, from the previously approved Step 13, \$22,612, to Step 13, \$23,262 (includes \$650.00 for New Jersey Substitute Certificate), effective 9/1/24 to 6/30/25.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

14. Amend the 2024-2025 salary for Angela Kuhl, part time (.69 FTE) Special Education Aide, Mountview Road School, from the previously approved Step 7, \$17,454, to Step 7, \$18,104 (includes \$650.00 for New Jersey Substitute Certificate), effective 9/1/24 to 6/30/25 (pending renewal of substitute certificate after 1/2/25).

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

15. Authorize the following tuition reimbursement applications for the **2024-2025** school year, in accordance with the Agreement between the Board and the HTEA:

<u>Teacher</u>	<u>Credits</u>
Nora Czarnomski	9

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

16. Approve the Substitute List for the **2024-2025** school year as outlined in **Attachment “A”**.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

17. Approve the Substitute Pay Rates for the **2024-2025** school year, effective 7/23/24, as outlined in **Attachment “B”**.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

18. Authorize a contract with Bayada Home Health Care, Inc. for substitute school nursing services at a rate of \$70.00 per hour as needed.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

19. Authorize a contract with Horizon Health Care Staffing for substitute school nursing services at a rate of \$65.00-\$84.00 per hour as needed.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

20. Approve the following people for positions in the Hanover Township School Age Child Care program, Camp HTSACC, effective July 24, 2024 to August 16, 2024. Final staff appointments will be pending ratio needs based on enrollment of children in the program. Staff will be paid an hourly rate based on hours worked. Continued employment will be subject to approval by the New Jersey Department of Education and the results of a criminal history check, as required by applicable law.

<u>Name</u>	<u>Position</u>	<u>Hourly Wage</u>
Kumar, Asha	Substitute Counselor	\$13.75
Mullooly, Colin	Substitute Counselor	\$13.75

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

21. Approve the following staff member to serve as District Anti-bullying Coordinator for the 2024-2025 school year:

Michael Anderson

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

22. Acknowledge the student suspensions as reported by the school principals for the month of June 2024, **Attachment “C”**.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

23. Approve the New Jersey Department of Education HIB School Self-Assessment for Determining Grades Under The Anti-bullying Bill of Rights Act Summary Reports, and approve its submission to the State Department of Education.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of June 2024:

<u>School</u>	<u>Date</u>
Memorial Junior School	6/19/24
Bee Meadow School	6/3/24
Mountview Road School	6/12/24
Salem Drive School	6/18/24

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

2. Acknowledge that crisis management drills were conducted, as reported by the school principals, for the month of June 2024:

<u>School</u>
Memorial Junior School
Bee Meadow School
Mountview Road School
Salem Drive School

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

3. Approve the Hanover Township Public Schools Emergency Virtual or Remote Instruction Plan.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

4. Approve the Director of Special Education’s recommendation to contract with Accurate Language Solutions to provide language interpretation services for Child Study Team meetings and testing on an as needed basis during the 2024 Extended School year program and the 2024-2025 school year at the company’s published rates.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

5. Approve the Director of Special Education’s recommendation to contract with Bergen County Special Services to provide Behaviorist services during the district’s 2024 Extended School Year program at a total cost not to exceed \$12,600.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

6. Approve the Director of Special Education’s recommendation to contract with Bergen County Special Services to provide Behaviorist services during the 2024-2025 school year at a total cost not to exceed \$78,858.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

7. Approve the Director of Special Education’s recommendation to contract with Bergen County Special Services to provide Teacher of the Deaf services to CST Student #2805001 during the 2024-2025 school year at a total cost not to exceed \$2,210.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

8. Approve the Director of Special Education’s recommendation to contract with Bergen County Special Services to provide Teacher of the Deaf services to CST Student #10489 during the 2024-2025 school year at a total cost not to exceed \$2,210.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

9. Approve the Director of Special Education’s recommendation for Student CST #11539 to attend Mercer County Special Services during the 2024 Extended School Year program at a total cost not to exceed \$14,800.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

10. Approve the Director of Special Education’s recommendation for Student CST #11528 to attend Mount Carmel Guild Academy during the 2024 Extended School Year program and the 2024-2025 school year at a total cost not to exceed \$89,060.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

11. Approve the disposal of technology equipment, as per **Attachment “D”**.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

12. Approve the disposal of textbooks, as per **Attachment “E”**.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve line item transfers in the 2023-2024 and the 2024-2025 Budget, **Attachment “F”**.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

2. Authorize the following payments:
 Payroll 6/28/24 \$ 58,961.85
 Bills & Voids – 6/26-6/30/24 \$ 262,614.79
 Bills & Voids – 7/1–7/23/24 \$1,352,951.38

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

3. Accept the certification of the Business Administrator/Board Secretary that as of 6/30/24 pursuant to N.J.A.C. 6A:23-2.11(c) 3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

4. Accept the reports of the Secretary A-148 and the reconciliation report A-149, for the month ended 6/30/24.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

5. Certify that as of 6/30/24, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.10(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

6. Accept the fiscal year 2025 IDEA special education funds in the amounts below, and approve submission of the district's grant application to the NJDOE:

Basic Public - \$313,329.00
Basic Nonpublic - \$ 4,915.00
Preschool Public - \$ 19,291.00

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

7. Accept Reimbursement of Nonpublic School Transportation Costs in the amount of \$15,015.00 for 2023-2024

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

II. TRANSPORTATION

No Items for Board Consideration

III. PHYSICAL PLANT

No Items for Board Consideration

D. PUBLIC RELATIONS

No Items for Board Consideration

E. POLICY

1. Conduct the second reading of the following Policies, and Regulations, and if approved, adopt:

Policy # 1523 Comprehensive Equality and Equity Plan

